

MINUTES OF REGULAR MEETING OF THE ROCKLEIGH SEWERAGE AUTHORITY HELD AT THE ROCKLEIGH BOROUGH HALL, 26 ROCKLEIGH ROAD, ON FEBRUARY 6, 2013 AT 7:00 PM.

Mr. Cumiskey called the meeting to order and following the Pledge of Allegiance, Mr. Cumiskey read the Opening Statement. It was announced that the meeting of this date was held in compliance with the Open Public Meetings Act of the State of New Jersey, and that adequate notice of same was given in writing to *The Record*, and that notice was also posted on the Borough Hall bulletin board as required.

ROLL CALL: Present– Chairman Cumiskey, Authority Member Agresta, Authority Member Wellbank, Authority Member Schaffer, Authority Alternate Member Photiadis.

Absent: Authority Member Pontone.

Also Present –Robert T. Regan, Esq., Authority Attorney, Marcella Giampiccolo, Authority Secretary, William J. McGuire, Authority Administrator, and Anne E. Murphy, Authority CFO.

At this time Nominations for the position of Chairman were made. Mr. Cumiskey was nominated by Mr. Schaffer and seconded by Mr. Agresta for Mr. Cumiskey to continue as the RSA Chairman. The Roll Call vote was recorded as follows:

AYES: Cumiskey, Agresta, Schaffer, Wellbank, Photiadis

NAYS: None

ABSENT: Pontone

ABSTAIN: None

The Motion passed.

The floor was opened for nominations for the Vice Chairman position. Mr. Schaffer nominated Mr. Agresta, seconded by Mr. Wellbank. The Roll Call vote was recorded as follows:

AYES: Cumiskey, Agresta, Schaffer, Wellbank, Photiadis

NAYS: None

ABSENT: Pontone

ABSTAIN: None

The Motion passed.

Resolution RSA 2013-1, regarding the Appointment of Professionals was considered for approval. A Motion was offered by Mr. Schaffer to appoint Robert T. Regan as Authority Attorney, Rogut McCarthy LLC as Authority Bond Counsel, Lerch, Vinci & Higgins LLP as Authority Auditor and Neglia Engineering Associates as Authority Engineer effective until January 31, 2014. The Motion was seconded by Mr. Agresta. The Roll Call vote was recorded as follows:

AYES: Cumiskey, Agresta, Schaffer, Wellbank, Photiadis

NAYS:

ABSENT: Pontone

ABSTAIN: None

The Motion passed.

MINUTE APPROVAL:

Minutes of the December 5, 2012 Regular Meeting were presented for approval. A Motion was offered by Mr. Wellbank, seconded by Mr. Photiadis and approved with all Members voting in the affirmative to accept the December 5, 2012 Minutes as presented. The Motion passed.

OLD BUSINESS:

The status of the pump station was provided to the Members by Chairman Cumiskey. The generator is up and running. Discussion followed as to the transfer switch on the generator. Mr. Cumiskey noted there is a discrepancy between the voltage of the generator and the voltage of the transfer switch. More discussion followed as to the review of submittals and reports prepared by a third party electrical consultant. Upon conclusion of this discussion the Members agreed it was in the best interest of the RSA to move ahead to correct the transfer switch by ordering the correct switch and installed as soon as possible to get the generator operating. A Motion was offered by Mr. Schaffer, seconded by Mr. Wellbank to place an order for the correct transfer switch from Atlantic Detroit Diesel, the State approved vendor. The Roll Call vote was recorded as follows:

AYES: Cumiskey, Agresta, Schaffer, Wellbank, Photiadis

NAYS: None

ABSENT: Pontone

ABSTAIN: None

The Motion passed.

Discussion ensued regarding the possibility of utilizing the initial transfer switch that came with the generator for possible use with a generator to be utilized for the Borough Hall in the future.

Discussion moved to a maintenance contact for the alarm on the generator. Mr. Cumiskey commented that a vendor was meeting with Mr. McGuire this week to offer a proposal for on-line maintenance capabilities. Other prices have been obtained and will be compared. Conversation took place briefly regarding the generator capacity of the Borough building.

Discussion moved to the fence to be installed around the perimeter of the generator. Mr. McGuire updated the Members and provided the prices he received from several vendors. Discussion moved to the Guest House proposed by the Rockleigh County Club and the comment if a fence should be installed presently, or held off due to the new construction by the 26 Rockleigh, LLC. The Members agreed the time frame calls for immediate action for safety reasons and have the fence around the generator installed. After discussion a Motion was offered by Mr. Photiadis, seconded by Mr. Agresta to award the fence contract to Dimmick Fences in the total amount of \$7,100.00. The Roll Call vote was recorded as follows:

AYES: Cumiskey, Agresta, Schaffer, Wellbank, Photiadis

NAYS: None

ABSENT: Pontone

ABSTAIN: None

The Motion passed.

Discussion moved to the maintenance contract with Rapid Pumping Services, which had expired at the end of 2012. The Members were in agreement to renew the contract with Rapid Pumping Services for maintenance in 2013 at a quarterly rate of \$285.00 per quarter. Brief discussion followed regarding the lack of necessity of ordering bio cubes since the grease trap size was increased by the Rockleigh Country Club. A Motion was offered by Mr. Schaffer, seconded by Mr. Agresta to renew the contract with Rapid Pumping Services. The Roll call vote was recorded as follows:

AYES: Cumiskey, Agresta, Schaffer, Wellbank, Photiadis

NAYS: None

ABSENT: Pontone

ABSTAIN: None

The Motion passed.

FINANCIAL BUSINESS/ PAYMENT OF CLAIMS:

Ms. Murphy reported there was an additional expenditure for the Bill List dated February 6, 2013 that was made in December, 2012 for 150 gallons of diesel for the generator by Rachel Michelle Oil Company, a Country vendor, in the amount of \$488.57. An additional item to be added to the Bill List took place next. Discussion took place regarding the invoice provided by Ken-Jill Electric for their proposal of installation of the electrical work regarding the generator project in the amount of \$4,400.00. After discussion on that invoice, the Members agreed to pay \$4,000 of the \$4,400 invoice pending confirmation by Orange & Rockland. A Motion was offered by Mr. Agresta seconded by Wellbank to approve the February 6, 2013 Bill List, including the amendment of a \$4,000 payment to Ken-Jil Electric and the understanding there will be a \$400.00 hold back from that invoice. The Bill List total amount of \$11,126.63 was agreed upon. The Roll Call vote was recorded as follows:

AYES: Cumiskey, Agresta, Schaffer, Wellbank, Photiadis

NAYS: None

ABSENT: Pontone

ABSTAIN: None

The Motion passed.

General discussion took place regarding the future of the pump station and a future developers' agreement or builders' agreement. Mr. Regan provided legal responsibilities of the developers.

The meeting was opened to the public by a Motion offered by Mr. Wellbank, seconded by Mr. Agresta. All Members present voted in the affirmative. The Motion passed. Councilwoman Bresnak came forward to comment on the purchase of the transfer switch. A Motion to close the meeting to the public was offered by Mr. Photiadis, seconded by Mr. Wellbank. All Members voted in the affirmative. The Motion passed.

Ms. Murphy's retirement was acknowledged by the Members of the RSA. Mr. Murphy was thanked for years of service to the RSA and wished her good wishes for a happy

retirement. Kunjesh Trivedi will be the new part-time, CFO and Tax Collector for the Borough of Rockleigh and the RSA.

The 2013 RSA Meeting Dates will be May 1, 2013, October 2, 2013, and December 4, 2013. Brief discussion took place about the possibility of moving the RSA meeting dates to the same date as the Mayor & Council meetings. Following discussion, the Members agreed for now to keep meetings for 2013 on Wednesdays.

With no further business to come before the RSA, a Motion was offered by Mr. Agresta, seconded by Mr. Schaffer to adjourn the meeting. All Members present voted in the affirmative to adjourn the meeting. The Motion passed.

Respectfully submitted,

Marcella Giampiccolo, Secretary
Rockleigh Sewerage Authority