

**MINUTES OF A REGULAR MEETING OF THE
ROCKLEIGH SEWERAGE AUTHORITY
BOROUGH HALL, 26 ROCKLEIGH ROAD, ROCKLEIGH, NJ
October 3, 2016**

Mr. Cumiskey called the meeting to order and following the Pledge of Allegiance, the Opening Statement was read. It was announced that the meeting of this date was held in compliance with the Open Public Meetings Act of the State of New Jersey, and that adequate notice of same was given in writing to *The Record*, and that notice was also posted on the Borough Hall bulletin board as required.

The Secretary called the Roll Call of the Mayor and Council:

Present– Chairman Cumiskey, Authority Member Schaffer, and Authority Member Feulner

Absent: Authority Member Pontone and Authority Member Photiadis

Also Present –Robert T. Regan, Esq., Authority Attorney, Marcella Giampiccolo, RSA Secretary, William J. McGuire, RSA Administrator and Kunjesh Trivedi, Authority CFO.

MINUTE APPROVAL:

Minutes of the June 6, 2016 Regular Meeting were presented for approval. No discussion took place. A Motion was offered by Mrs. Feulner, seconded by Mr. Schaffer to approve the Minutes of June 6, 2016. All Members present voted in the affirmative to accept the minutes as presented. The Motion passed.

OLD BUSINESS:

Mr. McGuire gave a brief synopsis of the recent activity at the pump station and confirmed that since the new floats had been installed on an emergency basis over the summer, the pump has been operating normally. The generator had an alarm since the last RSA meeting. The C2 Operator was out of the area to respond and immediately called Rapid Pump & Meter, Co., to respond to the generator alarm. Rapid Pump did not know how to correct that alarm which resulted in an emergency call to the generator maintenance company to respond. Some discussion took place. At the conclusion of that discussion, the Members agreed that the alarms being disseminated need to be more specific so as not to cause several contractors to respond. Mr. McGuire has since confirmed with the C2 Operator that he should immediately call Mr. McGuire prior to bringing in any of the RSA contractors.

Discussion moved to the next item on the meeting agenda. The Secretary reported that this resolution is to memorialize emergency action that took place at the pump station after the June 6, 2016 RSA meeting to install new floats at the pump station. Brief discussion took place and following discussion, the Secretary clarified some of the bill list entries regarding the pump station repairs since June, 2016. At this time the resolution was presented as follows:

MOTION:

SECOND:

**ROCKLEIGH SEWERAGE AUTHORITY
County of Bergen
State of New Jersey**

Re: RESOLUTION AUTHORIZING CONTRACT WITH RAPID PUMP & METER SERVICE CO., INC.

WHEREAS, the Rockleigh Sewer Authority ("Authority") requires the providing of labor and equipment pertaining to the replacement of floats and installation and wiring of new floats at the pump station maintained the Authority; and

WHEREAS, the Authority is in receipt of a proposal from Rapid Pump & Meter Service Co., Inc., 285 Straight Street, Paterson, New Jersey ("the Contractor") dated April 11, 2016 for such services in the amount of \$2,975.00; and

WHEREAS, the Authority's Chief Financial Officer has determined that funds are available for such services as set forth in the budget of the Authority.

NOW THEREFORE BE IT RESOLVED by the Authority that it does hereby enter into an Agreement with the Contractor for the aforementioned services for the sum of \$2,975.00 in accordance with the proposal provided by the Contractor; and

BE IT FURTHER RESOLVED that Authority Chair Frank Cumiskey and Secretary Marcella Giampiccolo be and are hereby authorized to execute the Agreement for the aforesaid services.

Dated: _____

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Motion offered by Mr. Cumiskey, seconded by Mrs. Feulner to approve the resolution authorizing contract with Rapid Pump & Meter Service Co., Inc. The roll call vote was recorded as follows:

AYES: Cumiskey, Feulner, Schaffer

NAYS: None

ABSENT: Pontone, Photiadis

ABSTAIN: None

The Motion passed.

NEW BUSINESS:

At this time the CFO was asked to present the 2017 RSA budget. Discussion took place regarding the new increases and RSA auditor's recommendations to the Members. The suggestion was made for the CFO and/or the RSA Administrator to contact the Town of Orangetown to inquire about their projections as to the 2017 sewer flow charges that the RSA could be charged. At the conclusion of that discussion, a Motion was offered by Mrs. Feulner, seconded by Mr. Cumiskey to approve the introduction of the 2017 RSA budget. The Roll Call vote was recorded as follows:

AYES: Cumiskey, Feulner, Schaffer

NAYS: None

ABSENT: Pontone, Photiadis

ABSTAIN: None

The Motion passed.

Mr. Regan announced the Public Hearing and Adoption of the 2017 budget is scheduled to take place on December 5, 2016.

Proposals for 2017 maintenance contracts for the pump station were presented for discussion. Discussion took place regarding the submitted proposals for maintenance and at the conclusion of that discussion; there was a consensus of the Members present to authorize Mr. Regan to prepare a resolution awarding the maintenance contract to Rapid Pump & Meter, Co., Inc. Motion offered by Mr. Cumiskey, seconded by Mr. Schaffer authorizing Mr. Regan to draft the award of contract resolution for the December 5, 2016 meeting. All Members present voted in the affirmative. The Motion passed.

Discussion moved to the renewal of contract for C2 Operator services for 2017. At the conclusion of that discussion the Members agreed to renew the contract with Neglia Engineering Associates as outlined in their proposal dated September 13, 2016. The resolution is as follows:

MOTION:

SECOND:

ROCKLEIGH SEWERAGE AUTHORITY
County of Bergen
State of New Jersey

Re: RESOLUTION AUTHORIZING CONTRACT WITH NEGLIA ENGINEERING ASSOCIATES FOR C-2 OPERATOR LICENSURE SERVICES FOR THE 2017 CALENDAR YEAR

WHEREAS, in response to a request from the Rockleigh Sewerage Authority ("the Authority"), Neglia Engineering Associates ("Neglia") submitted a proposal for the providing of C-2 Operator Licensure services for the 2017 calendar year in accordance with a proposal dated September 13, 2016; and

WHEREAS, the Authority desires to enter into a Contract for the aforementioned services for the sum of \$4,800.00 (\$400.00 per month) for the 2017 calendar year; and

WHEREAS, the Authority's Financial Officer has certified that funds are available for this service under Account Number 09-2010-20-1302-05.

NOW THEREFORE BE IT RESOLVED by the Authority that it does hereby authorize a Contract for the aforementioned services for the 2017 calendar year with Neglia, and as detailed in the proposal dated September 13, 2016; and

BE IT FURTHER RESOLVED that Authority Chair Frank Cumiskey and Secretary Marcella Giampiccolo be and are hereby authorized to execute said Contract for the 2017 calendar year.

FRANK CUMISKEY, Chair

Dated: October _____, 2016

Motion offered by Mr. Schaffer, seconded by Mrs. Feulner to authorize the contract with Neglia Engineering Associates for C-2 Operator Licensure Services for the 2017 Calendar Year. The Roll call vote was recorded as follows:

AYES: Cumiskey, Feulner, Schaffer

NAYS: None

ABSENT: Pontone, Photiadis

ABSTAIN: None

The Motion passed.

At this time the proposal for power washing the wet well at the pump station was discussed. It was the consensus of the Members present to agree to this proposal. The resolution was presented as follows:

MOTION:

SECOND:

**ROCKLEIGH SEWERAGE AUTHORITY
RSA 2016-6
County of Bergen
State of New Jersey**

Re: RESOLUTION AUTHORIZING CONTRACT WITH DAVID ZUIDEMA & SONS FOR PUMP STATION SERVICES

WHEREAS, the Rockleigh Sewer Authority ("Authority") requires powerwashing and other services relating to the Authority's Pump Station located at 10 Paris Avenue; and

WHEREAS, the Authority is in receipt of a proposal from David Zuidema & Sons, 90 Midland Avenue, Midland Park, New Jersey ("the Contractor") dated April 13, 2016 for such services in the amount of \$1,500.00; and

WHEREAS, the Authority's Chief Financial Officer has determined that funds are available for such services as set forth in the budget of the Authority.

NOW THEREFORE BE IT RESOLVED by the Authority that it does hereby enter into an Agreement with the Contractor for the aforementioned services for the sum of \$1,500.00 in accordance with the proposal provided by the Contractor; and

BE IT FURTHER RESOLVED that Authority Chair Frank Cumiskey and Secretary Marcella Giampiccolo be and are hereby authorized to execute the Agreement for the aforesaid services.

Dated: _____

Motion offered by Mr. Cumiskey, seconded by Mr. Schaffer to authorize a contract with David Zuidema & Sons for pump station services. The Roll Call vote was recorded as follows:

AYES: Cumiskey, Feulner, Schaffer

NAYS: None

ABSENT: Pontone, Photiadis

ABSTAIN: None

The Motion passed.

FINANCIAL BUSINESS: The Bill Lists July, 2016; September, 2016 and October 3, 2016 were presented for approval. Following brief discussion a Motion was offered by Mrs. Feulner, seconded by Mr. Schaffer to approve Bill Lists dated July, 2016; September, 2016 and October 3, 2016 totaling \$346,954.47. The Roll Call vote was recorded as follows:

AYES: Cumiskey, Feulner, Schaffer

NAYS: None

ABSENT: Pontone, Photiadis

ABSTAIN: None

The Motion passed.

At this time a motion was offered by Mr. Schaffer, seconded by Mr. Cumiskey to open the meeting to the public. All Members present voted in the affirmative and the meeting was opened to the public. The Motion passed. No public came forward. Motion offered by Mr. Schaffer, seconded by Mr. Cumiskey to close the meeting to the public. All Members present voted in the affirmative and the meeting was closed. The motion passed.

CORRESPONDENCE:

The Chairman briefly discussed the correspondence the RSA received from Partner Engineering and Science, Inc., regarding Lot 1, Block 103 and Lot 1, Block 104. Mr. Schaffer commented that the RSA Engineer will need to contact Partner Engineering to set up an escrow account before any determinations can be made as to sanitary sewer service on these parcels.

With no further business to come before the RSA, a Motion was offered by Mrs. Feulner seconded by Mr. Schaffer to adjourn the meeting. All Members present voted in the affirmative to adjourn the meeting. The Motion passed.

Respectfully submitted,



Marcella Giampiccolo, Secretary
Rockleigh Sewerage Authority