

**MINUTES OF RE-ORGANIZATION AND REGULAR MEETING OF THE
ROCKLEIGH SEWERAGE AUTHORITY
BOROUGH HALL, 26 ROCKLEIGH ROAD, ROCKLEIGH, NJ
FEBRUARY 15, 2017 AT 7:00 PM.**

Mr. Cumiskey called the meeting to order and following the Pledge of Allegiance, the Opening Statement was read. It was announced that the meeting of this date was held in compliance with the Open Public Meetings Act of the State of New Jersey, and that adequate notice of same was given in writing to *The Record*, *The Star Ledger* and that notice was also posted on the Borough Hall bulletin board as required.

No Oath of Office was administered to Mr. Photiadis as he was absent from this meeting.

The Secretary called the Roll Call of the Rockleigh Sewerage Authority:

Present– Chairman Cumiskey, Authority Member Pontone, Authority Member Schaffer, and Authority Member Feulner.

Absent: Authority Member Photiadis and Authority CFO, Kunjesh Trivedi

Also Present –Robert T. Regan, Esq., Authority Attorney; Marcella Giampiccolo, RSA Secretary; and Authority Administrator William J. McGuire.

At this time Nominations for the position of Chairman were made. Mr. Cumiskey was nominated by Mr. Schaffer and seconded by Mr. Pontone for Mr. Cumiskey to continue as the RSA Chairman. No other nominations were made. All Members present voted in the affirmative for Mr. Cumiskey to remain the RSA Chairman.

The floor was opened for nominations for the Vice Chairman position. Mr. Schaffer nominated Mr. Pontone, seconded by Mr. Cumiskey. No other nominations were made for Vice Chairman. All Members present voted in the affirmative for Mr. Pontone to remain the RSA Vice Chairman.

The Chairman announced that the Consent Agenda resolutions would only require one motion and one vote. Resolutions RSA 2017 -1, RSA 2017-2, RSA 2017-3, RSA 2017-4 and RSA 2017-5 were presented:

**RESOLUTION (RSA 2017-1) OF THE ROCKLEIGH SEWERAGE
AUTHORITY AUTHORIZING THE AWARD OF CONTRACTS FOR
PROFESSIONAL SERVICES PURSUANT TO N.J.S.A. 19:44A-20.5**

WHEREAS, the Rockleigh Sewerage Authority has a need for professional services from various professionals as set forth below to be provided in

accordance with contracts pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Rockleigh Sewerage Authority's Chief Financial Officer has determined and certified in writing that the value of the services to be provided by each of the professionals may exceed \$17,500.00 for each professional; and

WHEREAS, the anticipated term of each professional's contract is one year; and

WHEREAS, Robert T. Regan, Esq., Rogut McCarthy LLC, Neglia Engineering Associates, and Lerch, Vinci & Higgins have submitted proposals setting forth that each will provide its services at a cost as set forth in each one's proposal previously forwarded to the Secretary of the Rockleigh Sewerage Authority:

Robert T. Regan, Esq., as Authority Counsel
Rogut McCarthy LLC, as Authority Bond Counsel
Neglia Engineering as Authority Engineer
Lerch, Vinci & Higgins as Authority Auditor

WHEREAS, each of said professionals has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee or to an elected official in the Borough of Rockleigh in the previous one year, and that each contract will prohibit it from making any reportable contributions through the term of the contract; and

WHEREAS, as set forth in the Certification of Funds from the Authority's Chief Financial Officer, funds are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the Rockleigh Sewerage Authority as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Rockleigh Sewerage Authority hereby authorizes the Chairman to enter into a contract with each of the following professionals as described herein.

Robert T. Regan, Esq., as Authority Counsel
Rogut McCarthy LLC, as Authority Bond Counsel

Neglia Engineering as Authority Engineer
Lerch, Vinci & Higgins as Authority Auditor

3. The Business Disclosure Entity Certification and the Determination of Value for each professional be placed on file with this Resolution.

4. A copy of this Resolution shall be available for public inspection at the offices of the Borough of Rockleigh.

5. This resolution shall take effect immediately.

RSA 2017-2

MOTION:
SECOND:

BE IT RESOLVED, the following banking institution be designated as official depository for the monies of the Rockleigh Sewerage Authority during the year 2017, and that the Chairman, Secretary and Treasurer/CFO be authorized as signatory for the accounts therein, and that the Mayor of Rockleigh be designated to sign checks in the absence of any one of the above signatories, and further that the signatories for the Rockleigh Sewerage Payroll Account be designated as the Secretary, or in her/his absence, the Rockleigh Sewerage Authority Treasurer/CFO:

- The Bank of New Jersey, Harrington Park, New Jersey

RSA 2017-3

MOTION:
SECOND:

ROCKLEIGH SEWERAGE AUTHORITY
County of Bergen
State of New Jersey

Re: RESOLUTION REGARDING WAIVER OF INTEREST AND ELIMINATING REFUNDS OF SMALL AMOUNTS

WHEREAS, sewerage authorities are authorized to collect service charges for connections to a sewerage authority pursuant to *N.J.S.A. 40:14A-8*; and

WHEREAS, the Rockleigh Sewerage Authority is duly authorized to collect services charges pursuant to the aforesaid statute; and

WHEREAS, the Authority has determined that it is impractical to impose interest fees if the amount of interest is minimal.

NOW THEREFORE BE IT RESOLVED that the Authority hereby authorizes the waiving of interest due from a particular real property connected to the sewer system if the amount of such interest is Ten (\$10.00) Dollars or less and hereby waives any interest charges which aggregate Ten (\$10.00) Dollars or less; and

BE IT FURTHER RESOLVED that any overpayment to the Authority by up to Ten (\$10.00) Dollars may not be refunded.

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RSA 2017-4

MOTION:
SECOND:

**ROCKLEIGH SEWERAGE AUTHORITY
COUNTY OF BERGEN
STATE OF NEW JERSEY**

Re: RESOLUTION APPOINTING THE 2017 ROCKLEIGH SEWERAGE
AUTHORITY OFFICERS

RESOLUTION to confirm appointment of the following individuals as Officers of the Rockleigh Sewerage Authority for the year 2017:

Administrator	William J. McGuire
Secretary	Marcella Giampiccolo
Liaison to Town of Orangetown	Marcella Giampiccolo
Accounts Clerk	Marcella Giampiccolo
Chief Financial Officer	Kunjesh Trivedi

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MOTION:
SECOND:

ROCKLEIGH SEWERAGE AUTHORITY
County of Bergen
State of New Jersey

Re: RESOLUTION DESIGNATING OFFICIAL PUBLICATION OF THE ROCKLEIGH SEWERAGE AUTHORITY

WHEREAS, *The Record*, whose central operations are located in Woodland Park, New Jersey and serving Bergen County and covering Hudson, Essex and Passaic Counties, be designated as the official newspaper of the Rockleigh Sewerage Authority to receive all notices of meetings as required under the Open Public Meetings Act of the State of New Jersey, and to publish legal notices of the Rockleigh Sewerage Authority, and that *The Star Ledger* also be designated to receive all notice of meetings so required by law to publish legal ads when it is deemed expedient.

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Motion offered by Mr. Pontone, seconded by Mr. Schaffer to approve the Consent Resolutions RSA 2017-1 through RSA 2017-5 as presented. The Roll Call vote was recorded as follows:

AYES: Cumiskey, Feulner, Pontone, Schaffer

NAYS: None

ABSENT: Photiadis

ABSTAIN: None

The Motion passed.

MINUTE APPROVAL:

Minutes of the December 5, 2016 Regular Meeting were presented for approval. No discussion took place. A Motion was offered by Mrs. Feulner, seconded by Mr. Schaffer and approved with all Members present voting in the affirmative, except Mr. Pontone who abstained from the vote, to accept the December 5, 2016 Minutes as presented. The Motion passed.

OLD BUSINESS:

No Old Business was discussed.

NEW BUSINESS:

No New Business was discussed.

FINANCIAL BUSINESS/ PAYMENT OF CLAIMS:

The Bill Lists for February 15, 2017 was presented for discussion. No discussion took place. A Motion was offered by Mr. Pontone, seconded by Mr. Schaffer to approve the Bill Lists for February 15, 2017 representing the RSA contractual obligations in the amount of \$2,415.85. The Roll Call vote was recorded as follows:

AYES: Cumiskey, Pontone, Schaffer, Feulner

NAYS: None

ABSENT: Photiadis

ABSTAIN: None

The Motion passed.

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The meeting was opened to the public by a Motion offered by Mr. Cumiskey, seconded by Mr. Pontone. All Members present voted in the affirmative. The Motion passed. No public came forward. A Motion to close the meeting to the public was offered by Mr. Pontone seconded by Mr. Schaffer. All Members voted in the affirmative. The Motion passed.

CORRESPONDENCE:

None.

Prior to the conclusion of the meeting, brief discussion took place regarding the purchasing status of the Borough of Rockleigh and RSA purchasing a generator for 26 Rockleigh Road building. At the conclusion of that discussion, the Members agreed this project should be pursued and the Mr. Schaffer added he will consult with the Borough Engineer regarding possible Grants the Borough could apply for to help purchase the Generator.

The Secretary inquired if the Members would consider holding the next quarterly meeting on April 3rd, the same evening as the Mayor and Council meeting so that the Borough Auditor could also conduct the Authority Audit the same evening and possibly conduct the Hearing for 2017 Rates of the RSA that evening as well. The Members were in agreement to inquire if April or May would be a better date to hold the next quarterly meeting of the RSA rather than the June 5th meeting. The Secretary will contact the Authority Auditor.

With no further business to come before the RSA, a Motion was offered by Mr. Pontone, seconded by Mr. Schaffer to adjourn the meeting. All Members present voted in the affirmative to adjourn the meeting. The Motion passed.

Respectfully submitted,


Marcella Giampiccolo, Secretary
Rockleigh Sewerage Authority