

MOTION: Pontone

SECOND: Mender

ROCKLEIGH SEWERAGE AUTHORITY
County of Bergen
State of New Jersey

#RSA 2018-6

Re: RESOLUTION APPROVING A PROTOCOL AND LOCKOUT/TAGOUT REQUIREMENT FOR CONTRACTORS SERVICING THE SEWERAGE PUMPING STATION ON PARIS AVENUE.

WHEREAS, a protocol and procedure has been prepared pertaining to a lockout/tagout requirement for contractors performing service and repair work at the Rockleigh Sewerage Pumping Station on Paris Avenue in the form attached hereto as Exhibit A; and

WHEREAS, this procedure will meet certain regulatory requirements, including the Public Employees' Occupational Safety and Health Act and regulations adopted thereunder, as well as other regulations.

NOW THEREFORE BE IT RESOLVED by the Authority that the attached protocol and lockout/tagout requirement for contractors be and the same is hereby adopted and approved.

Dated: February 5, 2018

	Yes	No	Absent	Abstain
Cumiskey	✓			
Pontone	✓			
Schaffer	✓			
Photiadis			✓	
Feulner	✓			
Mender (ALT)	✓			
Hansen (ALT)			✓	

EXHIBIT A

Borough of Rockleigh Sewage Pump Station, Paris Avenue Lockout / Tagout Requirement for Contractors

Purpose;

Any contractor required to enter the Rockleigh sewage pumping station on Paris Ave for servicing and/or repairs shall have a "lockout / tagout program that is in compliance with the Occupational Safety and Health Administration Standard 29 CFR 1910.147, "The Control of Hazardous Energy". The program shall cover the control of hazardous energy for the contractor employees and any public for protection against injury and/or death, including equipment damage from unexpected startup, energizing and / or release of stored energy. The program shall apply to all sources of energy, including, but not limited to: mechanical, electrical, hydraulic, water pressure, pneumatic, chemical, and thermal energy. This program shall not apply to qualified/authorized person(s) for inspection services who do not require control of any energy sources for their inspection(s).

Repair / Maintenance Agreements;

Prior to any contract award for maintenance and repair of equipment within the Rockleigh Sewage Pump Station it shall be ascertained that the contractor does have a program in compliance to 29 CFR 1910.147 (lockout / tagout). *The contractor shall state in writing that they can comply with the procedure when returning bid requirements.* A copy of this procedure shall be supplied to each contractor and is included as part of the bid process. Failure to have such a program shall disqualify the contractor from any work which requires OSHA compliance to this standard. Lockout and/or tagout shall be performed only by the authorized contractors who are performing the servicing or maintenance.

Notification and coordination;

Whenever outside repair /servicing personnel are to be engaged in activities covered by the scope and application of this procedure, the contractor shall inform the Rockleigh Borough Office 201-768-4217 of their intent to enter the pumping station for repair or service, including any coordination of lockout and /or tagout that may be required. During the activity of lockout / tagout for repair, the contractor performing the work shall have complete control of any persons entering the station until all work is completed and the station is turned back to Rockleigh. Notification sequence for entry and coordination is as follows; the Sewage Authority Administrator - 1st, the Sewage Authority Chairman - 2nd and if unable to make contact with one of the first two, the Mayor. Also applies to emergency work. Documentation of coordination with the Borough of Rockleigh shall be retained and a copy forwarded to the Borough office.

Failure to adhere to Lockout / Tagout: Contractors failing to adhere to the provisions of the OSHA Hazardous Energy Control Standard will be asked to terminate their work until their program is brought into compliance.

I hereby certify that this is a true copy of the Resolution passed by the Governing Body at their meeting held on February 5, 2018.


Marcella Giampiccolo

MARCELLA GIAMPICCOLO, Secretary