

**MINUTES OF THE REGULAR MEETING OF THE MAYOR &  
COUNCIL OF THE BOROUGH OF ROCKLEIGH, HELD ON JUNE 6, 2016 AT BOROUGH  
HALL, 26 ROCKLEIGH RD., ROCKLEIGH NJ AT 8 PM**

Mayor Robert Schaffer called the meeting to order at 8:15 p.m. and led the meeting with a flag salute.

**OPENING STATEMENT:**

Mayor Schaffer announced that the meeting of this date is being held in compliance with the Open Public Meetings Act of the State of New Jersey and that adequate notice of same was given in writing to *The Record*, and that notice of same was also posted on the Borough Hall bulletin board as required.

The Borough Clerk called the Roll Call of the Mayor and Council:

**Present:** Mayor Schaffer, Councilwoman Bresnak, Councilman Cumiskey, Councilwoman Ewald, Councilman Johnsen, and Councilman Mender.

**Also Present:** Marcella Giampiccolo, Borough Clerk; Kunjesh Trivedi, CFO; Robert T. Regan, Esq., Borough Attorney; William J. McGuire, Borough Administrator; and Gregory J. Polyniak, Borough Engineer.

**Absent:** Councilman Pontone.

Mayor Schaffer announced that the Governing Body was entering into Closed Session with the Borough Engineer. Mr. Regan read aloud the following resolution into the Record:

**RESOLUTION TO ENTER INTO CLOSED SESSION**

**WHEREAS**, the Open Public Meetings Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist; and

**WHEREAS**, the Governing Body wishes to discuss item relating to ***Borough of Rockleigh Docket No. BER-L-5761-15.***

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council that at **8:18 p.m.** on ***MONDAY, June 6, 2016*** the Governing Body determined to exclude members of the public to discuss the aforesaid items; and

**BE IT FURTHER RESOLVED** that the proceedings relative to the Closed Session may be made public as such time as the Governing Body determines the Borough's interests may not be adversely affected.

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Motion offered by Councilwoman Ewald, seconded by Councilman Johnsen to approve the Closed Session. The Roll Call vote was recorded as follows:

AYES: Bresnak, Ewald, Johnsen, Mender, Cumiskey

NAYS: None

ABSENT: Pontone

ABSTAIN: None

The Motion passed.



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Upon returning to the Regular Session of the meeting, the Mayor continued with the order of the agenda.

**MINUTE APPROVAL:**

Minutes from the May 2, 2016 Regular Meeting and Closed Session Meeting were presented for approval. A Motion was offered by Councilman Mender, seconded by Councilman Johnsen to accept the May 2, 2016, Regular and Closed Session Minutes as presented. All Councilmembers present voted in the affirmative to accept the Minutes as presented. The Motion passed.

**COMMITTEE REPORTS:**

No Committee reports were provided.

**OLD BUSINESS:**

Second Reading and Public Hearing of Ordinance 2016-4 was presented as follows:

**AMENDMENT TO THE SALARY ORDINANCE  
ORDINANCE NO. 2016-4**

AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED “AN ORDINANCE TO FIX THE SALARY, WAGE OR COMPENSATION OF PERSONS HOLDING OFFICE, POSITION OR EMPLOYMENT IN THE BOROUGH OF ROCKLEIGH, COUNTY OF BERGEN, STATE OF NEW JERSEY”

BE IT RESOLVED by the Mayor and Council of the Borough of Rockleigh as follows:

1) SECTION 1: That Section 1 of the Ordinance entitled “AN ORDINANCE TO FIX THE SALARY, WAGE OR COMPENSATION OF PRESONS HOLDING OFFICE POSITION OR EMPLOYMENT IN THE BOROUGH OF ROCKLEIGH, COUNTY OF BERGEN, STATE OF NEW JERSEY be amended and supplemented as follows:

A) The annual wage or rate of compensation to be paid to the following officers or persons holding office or employment with the Borough of Rockleigh is hereby fixed and determined to be as follows for the year 2016:

Administrator/ Dpty. Clerk	\$42,518.87
Dpty. Registrar	\$ 1,933.88
Administrator, Sewer Authority	\$ 6,755.33
Fire Prevention Official	\$ 8,132.89
Fire Inspector	\$ 9,364.75
Zoning Officer	\$ 3,655.83
Cons.Code;Bldg.Insp.;Bldg.Secy.	\$30,266.55
Fire Sub-Code Official	\$ 5,430.76



Bldg. & Grounds Coordinator	\$ 4,755.23
Recycling Coordinator	\$ 1,537.50
Borough Clerk	\$27,246.52
Registrar	\$ 3,218.72
Secretary, Sewer Authority	\$ 3,655.83
Liaison, Orangetown	\$ 3,563.11
Accounts Clerk, Sewer Authority	\$ 4,159.17
Deputy Administrator	\$ 2,626.56
Chief Finance Officer/Treasurer	\$16,564.62
Tax Collector	\$ 9,640.32
Finance Officer, Sewer Authority	\$ 8,149.95
QPA	\$ 4,000.00
Administrative Assistant	\$15,000.00
Plumbing Sub-Code Inspector	\$ 3,395.33
Electrical Sub-Code Inspector	\$ 5,253.13
Tax Assessor	\$10,128.59
Alternate Fire Inspector	\$ 525.31
Temporary Office Assistance	\$ 9.50-\$15.00 per hour
Professional Consulting	\$25.00-\$100.00 per hour

Rockleigh Volunteer Fire Department

Clothing Allowance for Rockleigh

Volunteer Fire Department \$0.00-\$1,000.00

\*Based upon a point system as designated by the Rockleigh Fire Dept. Chief.

This Ordinance will take effect immediately upon passage as required by law.

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Motion offered by Councilman Cumiskey, seconded by Councilwoman Ewald to open the meeting to the public as to Ordinance 2016-4 only. All Councilmembers present voted in the affirmative to open the meeting. The Motion passed. No members of the public came forward. Motion offered by Councilwoman Ewald, seconded by Councilman Johnsen to close the meeting to the public. All Councilmembers voted in the affirmative to close the meeting. The Motion passed. Without further discussion, a Motion was offered by Councilman Cumiskey, seconded by Councilwoman Ewald to adopt Ordinance 2016-4 as presented. The Roll Call vote was recorded as follows:

AYES: Bresnak, Ewald, Johnsen, Mender, Cumiskey

NAYS: None

ABSENT: Pontone

ABSTAIN: None

The Motion passed.

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At this time Gregory Polyniak, Borough Engineer, came forward to address with the Mayor and Council possible options for the Rockleigh Road Safety Improvement Project. Mr. Polyniak illustrated on the map of Rockleigh Road the potential safety features and their corresponding pricing for specific options such as road widening, catch basin repair and striping of the roadway. In addition, discussion took place regarding the benefits of road humps. Discussion



continued. A member of the public came forward (Mrs. Feulner) to voice her suggestions to enhance the safety of Rockleigh Road in preparation of the safety improvement project. In addition, Mrs. Feulner recommended that a greater police presence to monitor speeding along Rockleigh Road would prevent traffic along Rockleigh Road. More discussion followed and the Borough Engineer commented on the cost of additional signs. The Governing Body agreed to have the Borough issue a letter to the residents of Rockleigh to voice their opinions to the Borough Engineer and Mayor and Council during the July 2016 Mayor and Council meeting. Discussion of the public would be limited so as to accommodate the audience.

The Municipal Court fines were briefly addressed. No Police Reports were provided in advance of the meeting.

### **FINANCIAL BUSINESS/PAYMENT OF CLAIMS:**

Resolution (2016-41) was presented. The CFO provided a brief synopsis of the resolution, which must be forwarded to the State of New Jersey, Local Finance Council.

#### **RESOLUTION (2016-41) APPROVING THE CORRECTIVE ACTION PLAN FOR THE FISCAL YEAR ENDING DECEMBER 31, 2015**

**WHEREAS**, N.J.S.A. 40A:5-4 requires the governing body of every local unit to cause an annual audit of its books, accounts and financial transactions to be made and completed within six months after the close of its fiscal year; and,

**WHEREAS**, in accordance with OMB Circular A-133, 98-07, and Local Finance Notice CFO 97-16, all local government units must prepare and submit a Corrective Action Plan as part of the annual audit process, and,

**WHEREAS**, the Corrective Action Plan shall cover all findings and recommendations, including state, federal, and general or financial statement findings in the audit report; and,

**WHEREAS**, the Chief Financial Officer shall prepare said Corrective Action Plan with the assistance from other officials affected by the audit recommendations; and,

**WHEREAS**, the Corrective Action Plan must be approved by the governing body of the local unit and is to be submitted to the Division of Local Government Services

**NOW THEREFORE BE IT RESOLVED**, by the Municipal Council of the Borough of Rockleigh that the Corrective Action Plan for calendar year December 31, 2015 is hereby approved. A copy will be sent to local Finance board.

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Motion offered by Councilwoman Ewald, seconded by Councilman Cumiskey to approve Resolution 2016-41. No discussion followed. The Roll Call vote was recorded as follows:

AYES: Bresnak, Cumiskey, Ewald, Johnsen, Mender

NAYS: None

ABSENT: Pontone

ABSTAIN: None

The Motion passed.





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An updated Bill List dated June 6, 2016 was handed out to the Council this evening to include the additional \$.35 owed to the Rockleigh Board of Education. A Motion was offered by Councilman Cumiskey, seconded by Councilwoman Ewald to approve the revised Bill List dated June 6, 2016, noting the total claims and accounts amounting to \$253,688.37 is paid, and that checks be issued therefore, in accordance with established procedure, upon confirmation from the Borough Treasurer/CFO that sufficient monies are available to pay said obligations. No further discussion took place. The Roll Call vote was recorded as follows:

AYES: Bresnak, Ewald, Cumiskey, Johnsen, Mender

NAYS: None

ABSENT: Pontone

ABSTAIN: None

The Motion passed.

At this time the Mayor called for a Motion to open the meeting to the public. Motion offered by Councilman Johnsen, seconded by Councilman Cumiskey to open the meeting to the public. All Councilmembers present voted in the affirmative. The Motion passed.

Mrs. Feulner came forward to inquire if the Governing Body would be voting upon a measure to inspect the pipe coming from the Rockleigh Equestrian Centre onto the Sawczuk property. Councilwoman Bresnak summarized the issue for the Council. The Mayor reported that the Borough Administrator looked into this issue and the Mayor reported his findings. More discussion took place regarding a photograph taken following a heavy rainfall. Mrs. Feulner stated she was asking for an inspection of the property to be made by the Borough Engineer on behalf of the Sawczuks, who could not be at the meeting this evening. More discussion took place between Councilman Johnsen and Councilwoman Bresnak regarding the ditch and the drainage. The Mayor interjected to the Council that the Application of the Rockleigh Equestrian Centre cannot be a part of this request as this is a separate issue. The Borough Engineer spoke as to the limits of what a scope of the property would be able to provide and more costly as opposed to a visual inspection. At this time the Governing Body called for a vote as to authorizing the Borough Engineer to make an inspection of the Sawczuk property along with the Construction Official, Bill McGuire, at a cost not to exceed \$500.00. Motion offered by Councilwoman Ewald, seconded by Councilman Mender. The Roll Call vote was recorded as follows:

AYES: Ewald, Cumiskey, Johnsen, Mender

NAYS: None

ABSENT: Pontone

ABSTAIN: Bresnak

The Motion Passed.

At this time a Motion was offered by Councilman Cumiskey, seconded by Councilwoman Ewald to close the meeting to the public. All Councilmembers present voted in the affirmative and the meeting was closed. The Motion passed.



**CORRESPONDENCE:**

No discussion took place.

No further business came before the Governing Body. Motion offered by Councilman Cumiskey, seconded by Councilman Johnsen to adjourn the meeting. All Councilmembers present voted in the affirmative and the meeting was adjourned. The Motion passed.

Respectfully submitted,

A handwritten signature in cursive script that reads "Marcella Giampiccolo".

Marcella Giampiccolo, RMC  
Borough Clerk

