

**MINUTES OF A REGULAR MEETING OF THE  
ROCKLEIGH SEWERAGE AUTHORITY  
BOROUGH HALL, 26 ROCKLEIGH ROAD, ROCKLEIGH, NJ  
APRIL 6, 2015 AT 7:00 PM.**

Mr. Cumiskey called the meeting to order and following the Pledge of Allegiance, the Opening Statement was read. It was announced that the meeting of this date was held in compliance with the Open Public Meetings Act of the State of New Jersey, and that adequate notice of same was given in writing to *The Record*, and that notice was also posted on the Borough Hall bulletin board as required.

The Secretary called the Roll Call of the Mayor and Council:

**Present**– Chairman Cumiskey, Authority Member Schaffer, Authority Member Photiadis (arrived at 7:40 pm) and Authority Alternate Member Feulner

**Absent:** Authority Members Agresta and Pontone

**Also Present** –Robert T. Regan, Esq., Authority Attorney and William J. McGuire, Authority Administrator, Marcella Giampiccolo, RSA Secretary and Authority CFO, Kunjesh Trivedi. In addition, Gary Higgins, RSA Auditor present for a portion of the meeting.

**MINUTE APPROVAL:**

Minutes of the February 2, 2015 Re-Organization and Regular Meeting were presented for approval. A Motion was offered by Mrs. Feulner, seconded by Mr. Schaffer and approved with all Members present voting in the affirmative to accept the February 2, 2015 Minutes as presented. The Motion passed.

**OLD BUSINESS:**

No Old Business was discussed.

**NEW BUSINESS:**

Mr. Higgins was asked to provide the Report of Audit for 2014. Mr. Higgins summarized the audit findings and concluded his report by stating the RSA received no audit recommendations. Some discussion took place regarding charges of line item AE/OE operating expenses from prior years. In addition, discussion took place regarding the Rate Hearing scheduled for June 1, 2015; specifically the calculation of a per unit charge. At the conclusion of that discussion and without further comments as to the audit report for 2014, a motion was offered by Mr. Schaffer, seconded by Mr. Cumiskey to accept RSA Resolution 2015-5 regarding Certification of the Annual Audit.

**ROCKLEIGH SEWERAGE AUTHORITY ("AUTHORITY") CERTIFICATION  
OF THE ANNUAL AUDIT (RSA 2015-5)**

FORM OF RESOLUTION

MOTION:

SECOND:

WHEREAS, N.J.S.A. 40A: 5-4 requires the Authority of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2014 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A 40A: 5-6, and a copy has been received by each member of the RSA Authority; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the Authority have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations;" and

WHEREAS, the members of the Authority have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations," as evidenced by the group affidavit form of the Rockleigh Sewerage Authority attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the members of the Authority no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the Authority have received and have familiarized themselves with, at least the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject members of the local Authority to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local Authority who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, and in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the members of the Authority, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON \_\_\_\_\_.

\_\_\_\_\_  
Rockleigh Sewerage Authority Secretary

The Roll Call vote was recorded as follows:  
AYES: Cumiskey, Schaffer, Photiadis, Feulner  
NAYS: None  
ABSENT: Agresta, Pontone  
ABSTAIN: None  
The Motion passed.

\*

Mr. Cumiskey announced the 2015 Sewer Rate hearing is scheduled for June 1, 2015 at 7:00 p.m.

The Secretary reminded the Members that the 2015 Financial Disclosure Forms are due by April 30, 2015. Brief discussion took place regarding fines imposed upon those local government officers who do not file.

The Certification of Audit was signed by Members present. The Secretary confirmed that those Members not present would also sign the Affidavit and the documents would be forwarded to the Division of Local Government Services as required. The Synopsis of Audit will be advertised as required as well.

Mr. Higgins was thanked by the Members and exited the meeting.

**FINANCIAL BUSINESS:** The Bill Lists dated March 2015 and April 6, 2015 were presented for approval. Some discussion took place regarding invoices presented. At the conclusion of that discussion, the Chairman asked that the vendors associated with the generator (electrician and supplier) supply additional information regarding the invoice in the amount of \$474.00 by Stewart Stevenson. The Chairman called for a motion to approve the Bill Lists. A Motion was offered by Mrs. Feulner, seconded by Mr. Cumiskey to approve Bill Lists dated March 2015 and April 6, 2015. The Roll Call vote was recorded as follows:  
AYES: Cumiskey, Schaffer, Photiadis, Feulner  
NAYS: None  
ABSENT: Agresta, Pontone  
ABSTAIN: None  
The Motion passed.

A motion was offered by Schaffer, seconded by Mrs. Feulner to open the meeting to the public. All Members present voted in the affirmative. The Motion passed. No one from the public came forward. A Motion to close the meeting to the public was offered by Mr. Schaffer seconded by Mr. Cumiskey. All Members voted in the affirmative. The Motion passed.

The CFO announced that the County paid all 2013 and 2014 invoices due the RSA.

With no further business to come before the RSA, a Motion was offered by Mr. Schaffer, seconded by Mr. Cumiskey to adjourn the meeting. All Members present voted in the affirmative to adjourn the meeting. The Motion passed.

Respectfully submitted,



Marcella Giampiccolo, Secretary  
Rockleigh Sewerage Authority