

**MINUTES OF REGULAR MEETING OF THE
ROCKLEIGH SEWERAGE AUTHORITY
BOROUGH HALL, 26 ROCKLEIGH ROAD, ROCKLEIGH, NJ
OCTOBER 2, 2017 AT 7:00 PM.**

Mr. Cumiskey called the meeting to order and following the Pledge of Allegiance, the Opening Statement was read. It was announced that the meeting of this date was held in compliance with the Open Public Meetings Act of the State of New Jersey, and that adequate notice of same was given in writing to *The Record*, *The Star Ledger* and that notice was also posted on the Borough Hall bulletin board as required.

The Secretary called the Roll Call of the Rockleigh Sewerage Authority:

Present– Chairman Cumiskey, Authority Member Feulner, and Authority Member Schaffer (Authority Member Photiadis arrived late at 7:15 p.m.)

Absent: Authority Member Pontone

Also Present –Robert T. Regan, Esq., Authority Attorney; Marcella Giampiccolo, RSA Secretary; Authority Administrator William J. McGuire; and Kunjesh Trivedi, Authority CFO.

MINUTES APPROVAL: Minutes of the April 3, 2017 meeting were tabled until the next quarterly meeting due to lack of voting quorum.

OLD BUSINESS:

No Old Business was discussed.

NEW BUSINESS:

The CFO commented on the proposed 2018 Budget for the RSA. Brief discussion followed regarding appropriations for the upcoming year. Following that discussion a Motion was offered by Mrs. Feulner, seconded by Mr. Schaffer to approve the Introduction of the 2018 RSA as presented. The Roll Call vote was recorded as follows:

AYES: Cumiskey, Feulner, Schaffer

NAYS: None

ABSENT: Pontone, Photiadis

ABSTAIN: None

The Motion passed.

The Secretary noted the public hearing and adoption of the budget would take place at the next quarterly meeting to be held December 4, 2017.

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Resolution 2017-6 was presented for consideration.

MOTION:

SECOND:

ROCKLEIGH SEWERAGE AUTHORITY
County of Bergen
State of New Jersey

Re: RESOLUTION (2017-6) AUTHORIZING CONTRACT WITH ELECTRICAL POWER SYSTEMS, INC. FROM SEPTEMBER 1, 2017- AUGUST 31, 2018

WHEREAS, the Rockleigh Sewer Authority ("Authority") desires to enter into a Contract for services relating to a preventative maintenance program for the Authority's generator; and

WHEREAS, the Authority wishes to enter into a Contract from September 1, 2017 – August 31, 2018 for maintenance of said generator designated as PE5030L100989 60kw located at the Paris Avenue pump station with Electrical Power Systems, Inc., 17-A Palisade Avenue, Emerson, New Jersey; and

WHEREAS, the Authority's Chief Financial Officer has determined that funds are available for such service as set forth in the budget of the Authority at Line 09-2010-20-1302-08 (Cost of Providing Service – Generator Maintenance & Repairs).

NOW THEREFORE BE IT RESOLVED by the Authority that it does hereby enter into a Contract with Electrical Power Systems, Inc. from September 1, 2017-August 31, 2018 for the sum of \$619.95 in accordance with a proposal provided by said vendor which provides for three (3) site visits and one (1) maintenance visit during the calendar year; and

BE IT FURTHER RESOLVED that Authority Chair Frank Cumiskey and Secretary Marcella Giampiccolo be and are hereby authorized to execute such Contract from September 1, 2017 – August 31, 2018.

Dated: October 2, 2017

Motion offered by Mr. Cumiskey, seconded by Mrs. Feulner to approve Resolution 2017-6 as presented. No discussion took place. The Roll Call vote was recorded as follows:

AYES: Cumiskey, Feulner, Schaffer

NAYS: None

ABSENT: Pontone, Photiadis

ABSTAIN: None

The Motion passed.

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Resolution 2017-7 was presented for consideration.

MOTION:

SECOND:

ROCKLEIGH SEWERAGE AUTHORITY
County of Bergen
State of New Jersey

RESOLUTION 2017-7

Re: RESOLUTION AUTHORIZING CONTRACT WITH RAPID PUMP & METER SERVICE CO., INC., FOR INSPECTION AND MAINTENANCE SERVICES RELATING TO THE SEWAGE LIFT STATION

WHEREAS, the Rockleigh Sewer Authority ("Authority") requires inspection and maintenance services pertaining to the sewerage lift station and the providing of certain materials in connection therewith; and

WHEREAS, the Authority is in receipt of a proposal from Rapid Pump & Meter Service Co., 285 Straight Street, Paterson, New Jersey ("the Contractor") dated August 28, 2017 which sets forth the charges pertaining to such services which include a quarterly inspection service fee of \$335.00, the supplying of certain materials and related items for the period of January 1, 2018 through December 31, 2018; and

WHEREAS, the Authority's Chief Financial Officer has determined that funds are available for such services from line item number 09-2010-20-1302-04 (Equipment Maintenance & Repair) as set forth in the budget of the Authority; and

WHEREAS, such services are exempt from public bidding under the Local Contract Law *N.J.S.A. 40A:11-1 et. seq.*; and

NOW THEREFORE BE IT RESOLVED by the Authority that it does hereby enter into an Agreement with the Contractor for the aforementioned services; and

BE IT FURTHER RESOLVED that Authority Chair Frank Cumiskey and Secretary Marcella Giampiccolo be and are hereby authorized to execute the Agreement for the aforesaid services.

Dated: October 2, 2017

Motion offered by Mr. Cumiskey, seconded by Mr. Schaffer.

Prior to the Roll Call vote, discussion took place regarding the overall work performance provided to the RSA thus far considering all of the recent emergency repair work needed at the Pump Station. Mr. McGuire reported the work has been very good and Rapid Pump is responding to all situations in a timely manner. Mr. McGuire reported on the recent circuit board work at the Pump Station. Rapid Pump stated to Mr. McGuire there would be no charge to the RSA for replacement of the circuit board due to warranty. Additional discussion took place regarding the life expectancy of some of the equipment at the Pump Station. At the conclusion of that discussion, it was decided the C-2 Operator would be contacted for his opinion as to the work performed over this year at the Pump Station. At this time the Roll Call vote for approval of resolution 2017-7 was recorded as follows:

AYES: Cumiskey, Feulner, Schaffer

NAYS: None

ABSENT: Pontone, Photiadis

ABSTAIN: None

The Motion passed.

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At this time Mr. Photiadis arrived to the meeting and took the Oath of Office as Member for a five (5) year term expiring January 31, 2021.

Resolution 2017-8 was presented for consideration.

MOTION:

SECOND:

ROCKLEIGH SEWERAGE AUTHORITY
County of Bergen
State of New Jersey

Re: RESOLUTION (2017-8) AUTHORIZING CONTRACT WITH NEGLIA ENGINEERING ASSOCIATES FOR C-2 OPERATOR LICENSURE SERVICES FOR THE 2018 CALENDAR YEAR

WHEREAS, in response to a request from the Rockleigh Sewerage Authority ("the Authority"), Neglia Engineering Associates ("Neglia") submitted a proposal for the providing of C-2 Operator Licensure services for the 2018 calendar year in accordance with a proposal dated August 25, 2017; and

WHEREAS, the Authority desires to enter into a Contract for the aforementioned services for the sum of \$4,980.00 (\$415.00 per month) for the 2018 calendar year; and

WHEREAS, the Authority's Financial Officer has certified that funds are available for this service under Account Number 09-2010-20-1302-05.

NOW THEREFORE BE IT RESOLVED by the Authority that it does hereby authorize a Contract for the aforementioned services for the 2018 calendar year with Neglia, and as detailed in the proposal dated August 25, 2017; and

BE IT FURTHER RESOLVED that Authority Chair Frank Cumiskey and Secretary Marcella Giampiccolo be and are hereby authorized to execute said Contract for the 2018 calendar year.

FRANK CUMISKEY, Chair

Dated: October _____, 2017

Motion offered by Mrs. Feulner, seconded by Mr. Cumiskey to approve Resolution 2017-8 as presented. No discussion took place. The Roll Call vote was recorded as follows:

AYES: Cumiskey, Feulner, Schaffer, Photiadis

NAYS: None

ABSENT: Pontone

ABSTAIN: None

The Motion passed.

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Resolution 2017-9 was presented for consideration.

MOTION:

SECOND:

**ROCKLEIGH SEWERAGE AUTHORITY
County of Bergen
State of New Jersey**

RESOLUTION 2017-9

Re: RESOLUTION APPROVING INVOICE OF RAPID PUMP & METER SERVICE CO., INC. FOR EMERGENCY REPAIRS AT THE PARIS AVENUE PUMP STATION.

WHEREAS, emergency repairs were required at the Paris Avenue Pump Station on or about May 25, 2017; and

WHEREAS, such work was performed by Rapid Pump & Meter Service Co., Inc. ("the Contractor"), 285 Straight Street, Paterson, New Jersey and is more particularly detailed on an invoice dated June 28, 2017 in the amount of \$8,613.70; and

WHEREAS, such work constituted an emergency purchase as set forth in *N.J.S.A. 40A:11-6*; and

WHEREAS, the Authority's Chief Financial Officer has determined that funding was available from Line Item 09-2010-20-1302-04 in the budget of the Authority.

NOW THEREFORE BE IT RESOLVED by the Authority that payment of the aforesaid invoice to the Contractor in the amount of \$8,613.70 be and is hereby approved.

Dated: October 2, 2017

Motion offered by Mrs. Feulner, seconded by Mr. Cumiskey to approve Resolution 2017-9 as presented. Brief discussion took place regarding the emergency work performed on the Pump Station in May. The Chairman was advised at the time of the emergency as to the need for that repair work. The Roll Call vote was recorded as follows:

AYES: Cumiskey, Feulner, Schaffer, Photiadis

NAYS: None

ABSENT: Pontone

ABSTAIN: None

The Motion passed.

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Resolution 2017-10 was presented for consideration.

MOTION:

SECOND:

ROCKLEIGH SEWERAGE AUTHORITY
County of Bergen
State of New Jersey

RESOLUTION 2017-10

Re: RESOLUTION APPROVING SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH AND THE ROCKLEIGH SEWERAGE AUTHORITY

WHEREAS, the Uniform Shared Services and Consolidation Act (hereinafter "the Act"), N.J.S.A. 40A:65-1, et seq., permits any local unit to enter into an agreement with any other local unit to provide or receive any services that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction; and

WHEREAS, the Borough of Rockleigh ("the Borough") and the Rockleigh Sewerage Authority ("RSA") are each constituted as a local unit pursuant to N.J.S.A. 40A:65-3; and

WHEREAS, the Borough and RSA desire to enter into an agreement whereby the RSA would compensate the Borough for certain services provided to the RSA; and

WHEREAS, a Shared Services Agreement has been prepared detailing the compensation to be paid by the RSA to the Borough for certain services provided by the Borough to the RSA.

NOW THEREFORE BE IT RESOLVED by the Rockleigh Sewerage Authority that Chair Frank Cumiskey and Secretary Marcella Giampiccolo be and are hereby authorized to execute the Shared Services Agreement on behalf of the RSA.

FRANK CUMISKEY, Chair

Dated: October _____, 2017

Brief discussion took place regarding the renewal of this Shared Services Agreement. The renewal agreement did not change from the original agreement except for date changes. Motion offered by Mrs. Feulner, seconded by Mr. Cumiskey to approve Resolution 2017-10 as presented. The Roll Call vote was recorded as follows:

AYES: Cumiskey, Feulner, Schaffer, Photiadis

NAYS: None

ABSENT: Pontone

ABSTAIN: None

The Motion passed.

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FINANCIAL BUSINESS/ PAYMENT OF CLAIMS:

The following Bill Lists were presented for approval: May 1, 2017, June 6, 2017, July 5, 2017, August 7, 2017, September 6, 2017 and October 2, 2017. No discussion took place. A Motion was offered by Mr. Schaffer, seconded by Mr. Cumiskey to approve the Bill Lists as identified by the Chairman representing the RSA contractual obligations in the total amount of \$218,771.64. The Roll Call vote was recorded as follows:

AYES: Cumiskey, Feulner, Schaffer, Photiadis

NAYS: None

ABSENT: Pontone

ABSTAIN: None

The Motion passed.

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The meeting was opened to the public by a Motion offered by Mr. Schaffer, seconded by Mr. Cumiskey. All Members present voted in the affirmative. The Motion passed. No public came forward. A Motion to close the meeting to the public was offered by Mr. Cumiskey seconded by Mr. Schaffer. All Members voted in the affirmative. The Motion passed.

CORRESPONDENCE:

No correspondence was discussed or presented.

With no further business to come before the RSA, a Motion was offered by Mr. Schaffer, seconded by Mrs. Feulner to adjourn the meeting. All Members present voted in the affirmative to adjourn the meeting. The Motion passed.

Respectfully submitted,



Marcella Giampiccolo, Secretary
Rockleigh Sewerage Authority