

**MINUTES OF REGULAR MEETING OF THE ROCKLEIGH SEWERAGE AUTHORITY
BOROUGH HALL, 26 ROCKLEIGH ROAD, ROCKLEIGH, NJ
MAY 6, 2019 AT 7:00 PM.**

Mr. Cumiskey called the meeting to order and following the Pledge of Allegiance, the Opening Statement was read. It was announced that the meeting of this date was held in compliance with the Open Public Meetings Act of the State of New Jersey, and that adequate notice of same was given in writing to *The Record*, *The Star Ledger* and that notice was also posted on the Borough Hall bulletin board as required.

The Secretary called the Roll Call of the Rockleigh Sewerage Authority:

Present– Chairman Cumiskey, Authority Member Pontone, Authority Member Schaffer, Authority Member Feulner, Authority Member Photiadis and Authority Alternate Member Mender (arrived late).

Absent: Authority Alternate Member Hansen.

Also Present –Robert T. Regan, Esq., Authority Attorney; Marcella Giampiccolo, RSA Secretary; Authority CFO, Kunjesh Trivedi, Authority Administrator William J. McGuire, Gregory Polyniak, Authority Engineer and Gary Higgins, Authority Auditor (partial meeting).

OLD BUSINESS:

Chairman Cumiskey asked Mr. McGuire for an update as to the Paris Avenue generator inspection and the issue regarding the fuel gauge. The vendor confirmed the gauge was stuck and there is ample fuel remaining in the generator. The gas in the generator is where it should be, and is currently at 92% full. The vendor suggested that the fuel be replaced in the fall since it has been in the unit for 5 years. It was a consensus of the Members present to have the fuel changed as suggested by the contractor during the next scheduled maintenance of the generator in early Fall. Discussion ended.

MINUTES: Minutes of the February 4, 2019 Re-Organization and Regular Meeting were presented for approval. No discussion took place. A Motion was offered by Mr. Pontone seconded by Mr. Schaffer and approved with all Members present voting in the affirmative, except Mr. Photiadis who abstained from the vote, to accept the February 4, 2019 Minutes as presented. The Motion passed.

NEW BUSINESS: Mr. Higgins presented the 2019 Sewer Rate Study as provided to the Members. Brief discussion took place regarding the synopsis of current sewer rates. Mr. Higgins pointed out the Rockleigh Country Club's sewer flow continues to be calculated by utilizing a ten (10) year average. In addition, Mr. Higgins pointed out the drop-in usage from 8 King Road is due to a large number of layoffs. At this time a Motion was offered by Mr. Pontone, seconded by Mr. Schaffer to open the meeting to the public as to the 2019 Sewer Rate Study. All Members present voted in the affirmative. The Motion passed. No public came forward. Motion offered by Mr. Pontone, seconded by Mr. Cumiskey to close the meeting to the public. All Members present voted to close the meeting. The Motion passed. At this time a Motion was offered by Mr. Pontone seconded by Mrs. Feulner to adopt the 2019 Sewer Rate Study as presented by Lerch, Vinci & Higgins and accepting the new sewer rate of \$912.77 per

unit for 2019, which is increased from the prior year of \$839.53 per unit and noting a one (1) unit is equal to 100,000 gallons. The Roll Call Vote was recorded as follows:

AYES: Cumiskey, Pontone, Schaffer, Feulner, Photiadis

NAYS: None

ABSENT: Mender, Hansen

ABSTAIN: None

The Motion passed.

Following the vote, brief discussion took place regarding the need for two (2) refunds of sewer charges to customers. No discussion took place. Motion offered by Mr. Pontone, seconded by Mr. Schaffer to refund MCP 8 King Road LLC in the amount of \$13,382.42 and \$1,689.44 to Crestron Electronics at 6 Volvo Drive. The Roll Call vote was recorded as follows:

AYES: Cumiskey, Pontone, Schaffer, Feuler, Photiadis

NAYS: None

ABSENT: Hansen, Mender

ABSTAIN: None

The Motion passed.

The Secretary noted that Mr. Mender arrived to the meeting at 7:17 p.m.

Mr. Higgins reported on the 2018 Audit Report of the Rockleigh Sewerage Authority next. Brief discussion took place. Mr. Higgins concluded that the RSA had no recommendations to report. Following the synopsis of the Audit Report a Motion was offered by Mr. Pontone, seconded by Mr. Schaffer to accept the 2018 Audit Report of the Rockleigh Sewerage Authority as presented. The Roll Call vote was recorded as follows:

AYES: Cumiskey, Pontone, Schaffer, Feulner, Photiadis, Mender

NAYS: None

ABSENT: Hansen

ABSTAIN: None

The Motion passed.

Mr. Higgins added that the Commissioners are signing the Group Affidavit which acknowledges the Audit recommendations; however, there are no recommendations this year. Mr. Higgins was thanked for his presentation and he exited the meeting at this time.

Discussion moved to the recent pipe repair between 11-15 Volvo Drive. Mr. Schaffer summarized the problem and solutions provided for the repair. Mr. Schaffer reported that the insurance company for SUEZ is reimbursing all parties associated with this pipe break as it was the fault of SUEZ. Discussion moved to the question about additional possible pipe breaks arising from this initial break in February. Mr. Polyniak addressed that issue noting that the pipes are in good condition upon review 100 feet down steam. Discussion moved to the question if the RSA was aware of approximately how many

pipes underground may be in disrepair, or if there is more decrepit piping underground. Mr. Polyniak commented that the previously used asbestos concrete is made to last for long term. Discussion moved to the testing of groundwater and the presence of clean-up posted on a sign in the back of the Corporate Park. This is a County project and does not have to do with the testing of groundwater at Carlee Corp.

At the request of the RSA, Neglia Engineering solicited three (3) quotes from three (3) separate contracting firms. Quotes were received from Dutra, who said they were not interested in a second phase of pipe repair. The second contractor was above the bid threshold price and the third quote from Montana for \$39,000.00. Mr. Polyniak suggested the RSA reject these quotes and solicit again. Quotes, included within the bid threshold by Montana, were on the high side since the summer season is approaching; however, as Fall approaches quotes may be lowered. It was the consensus of the members present, as this is not an emergency repair, the decision was to rebid the project again regarding the Volvo Drive Sanitary Sewer Repair. At this time a Motion was offered by Mrs. Feulner, seconded by Mr. Mender to formally reject the quotes presented based upon the pricing received. Clarification was provided by Mr. Regan to confirm this rejection of the quote is acceptable because it is not a bid, but a quote. The Roll Call vote recorded as follows:

AYES: Cumiskey, Pontone, Feulner, Schaffer, Photiadis, Mender

NAYS: None

ABSENT: Hansen

ABSTAIN: None

The Motion passed.

Resolution 2019-8 was presented for consideration as follows:

MOTION:

SECOND:

**ROCKLEIGH SEWERAGE AUTHORITY
COUNTY OF BERGEN
STATE OF NEW JERSEY**

RESOLUTION 2019-8

Re: Refund Tax Overpayment of Taxes on Block 102 Lot 17 /18

WHEREAS, the following owner is entitled to a refund of sewer fee for overpayment due to audit of 2018;

Rockleigh Country Club
26 Paris Ave
Rockleigh, NJ 07640

WHEREAS, the total of the overpayment is in the amount of \$2872.18

NOW, THEREFORE, BE IT RESOLVED, by the Rockleigh Sewer Authority Chair and Members of Authority, that the Chief Financial Officer shall issue a refund in the amount of \$2872.18 for overpayment of sewer fees.

FRANK CUMISKEY, Chair

Dated: May 6, 2019

I hereby certify that this is a true copy of the Resolution passed by the Rockleigh Sewerage Authority at their meeting held on May 6, 2019.

MARCELLA GIAMPICCOLO, Secretary

Member	Yes	No	Absent	Abstain
Cumiskey				
Feulner				
Photiadis				
Pontone				
Schaffer				
Mender (Alt. 1)				
Hansen (Alt.2)				

Discussion took place regarding the type of payment. The CFO confirmed this was a double payment by the Rockleigh Country Club. Motion offered by Mr. Pontone, seconded by Mrs. Feulner to adopt Resolution 2019-8 as presented. The Roll Call vote was recorded as follows:

AYES: Cumiskey, Pontone, Feulner, Schaffer, Photiadis, Mender

NAYS: None

ABSENT: Hansen

ABSTAIN: None

The Motion passed.

FINANCIAL BUSINESS/ PAYMENT OF CLAIMS:

The Bill Lists for March, April and May 6, 2019 were presented for discussion. No discussion took place. Motion offered by Mrs. Feulner, seconded by Mr. Pontone to approve the Bill Lists for March, April and May 6, 2019 representing the RSA contractual obligations in the amount of \$4,635.63. The Roll Call vote was recorded as follows:

AYES: Cumiskey, Pontone, Feulner, Schaffer, Photiadis, Mender

NAYS: None

ABSENT: Hansen

ABSTAIN: None

The Motion passed.

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CORRESPONDENCE: Mr. Regan confirmed there is no pending litigation involving the RSA for the purposes of the 2018 RSA Audit.

At this time Mr. Photiadis addressed the recent cyber security attacks against several NJ municipalities where money was lost by those institutions. Discussion ensued. At the conclusion of that discussion, the Members agreed that any transfers with banks by the RSA be followed up in writing, and not made just in person by the CFO. The CFO communicated with banks already that any and all transfers be made with written confirmation and acknowledged by the CFO. He will follow up with written communication.

The meeting was opened to the public by a Motion offered by Mr. Pontone, seconded by Mr. Schaffer. All Members present voted in the affirmative. The Motion passed. Mrs. Bresnak, 1 Rockleigh Road, Rockleigh, came forward to share her experiences with written protocol with the banks she uses for her businesses and reiterated the need to provide institutions with step by step procedures as to any wire transfers or handling of cash. A Motion to close the meeting to the public was offered by Mr. Pontone seconded by Mr. Photiadis. All Members voted in the affirmative. The Motion passed.

Discussion ended by reiterating that Best Practices of the RSA should be adhered to, by sending written communications to the banks of the RSA outlining the level of instructions to be followed by the RSA by the CFO.

With no further business to come before the RSA, a Motion was offered by Mr. Pontone, seconded by Mr. Schaffer to adjourn the meeting. All Members present voted in the affirmative to adjourn the meeting. The Motion passed.

Respectfully submitted,



Marcella Giampiccolo, Secretary
Rockleigh Sewerage Authority