

**MINUTES OF THE REGULAR MEETING OF THE ROCKLEIGH SEWERAGE  
AUTHORITY BOROUGH HALL, 26 ROCKLEIGH ROAD, ROCKLEIGH, NJ  
OCTOBER 1, 2018 AT 7:00 PM.**

Mr. Cumiskey called the meeting to order and following the Pledge of Allegiance, the Opening Statement was read. It was announced that the meeting of this date was held in compliance with the Open Public Meetings Act of the State of New Jersey, and that adequate notice of same was given in writing to *The Record*, *The Star Ledger* and that notice was also posted on the Borough Hall bulletin board as required.

The Secretary called the Roll Call of the Rockleigh Sewerage Authority:

**Present**– Chairman Cumiskey, Authority Member Schaffer, Authority Member Feulner.

**Absent:** Authority Member Photiadis, Authority Member Pontone, Authority Alternate Member Mender and Authority Alternate Member David Hansen.

**Also Present** –Robert T. Regan, Esq., Authority Attorney; Marcella Giampiccolo, RSA Secretary; William J. McGuire, Administrator and Authority CFO, Kunjesh Trivedi.

**MINUTE APPROVAL:**

Minutes of the May 7, 2018 Regular Meeting were presented for approval. No discussion took place. A Motion was offered by Mrs. Feulner, seconded by Mr. Schaffer and approved with all Members present voting in the affirmative to accept the May 7, 2018 Minutes as presented. The Motion passed.

**OLD BUSINESS:**

Mr. McGuire discussed his recent conversation with the facilities manager of the Rockleigh County Club regarding the location of a new water meter at the Rockleigh Country Club. The RSA would have full access to the meter. Mr. McGuire will follow up for a Spring installation.

**NEW BUSINESS:**

The CFO reported on the preliminary budget meeting with the Administrator, Mayor and Chairman of the RSA regarding the 2019 Budget. The members present were handed a handout prepared by the CFO which was an abbreviated version of the entire budget document that outlined operating operations, cost of providing services, debt and reserve service and revenues for the last several years. The CFO reported that the 2019 Budget is consistent with the last several year budgets. Following brief discussion among the members, a Motion was offered by Mr. Schaffer, seconded by Mrs. Feulner to approve the Introduction of the 2019 RSA Budget as presented. The Roll Call vote was recorded as follows:

AYES: Cumiskey, Schaffer, Feulner

NAYS: None

ABSENT: Pontone, Photiadis, Mender and Hansen

ABSTAIN: None

The Motion passed.

The Secretary announced the budget adoption is scheduled for the December 3, 2018 meeting at 7:00 p.m.

Resolution 2018-7 was presented for consideration as follows:

**MOTION:**

**SECOND:**

**ROCKLEIGH SEWERAGE AUTHORITY  
County of Bergen  
State of New Jersey**

**Re:** RESOLUTION (2018-7) AUTHORIZING CONTRACT WITH NEGLIA ENGINEERING ASSOCIATES FOR C-2 OPERATOR LICENSURE SERVICES FOR THE 2019 CALENDAR YEAR

**WHEREAS,** in response to a request from the Rockleigh Sewerage Authority ("the Authority"), Neglia Engineering Associates ("Neglia") submitted a proposal for the providing of C-2 Operator Licensure services for the 2019 calendar year in accordance with a proposal dated September 11, 2018; and

**WHEREAS,** the Authority desires to enter into a Contract for the aforementioned services for the sum of \$5,100.00 (\$425.00 per month) for the 2019 calendar year; and

**WHEREAS,** the Authority's Financial Officer has certified that funds are available for this service under Account Number 09-2010-20-1302-05.

**NOW THEREFORE BE IT RESOLVED** by the Authority that it does hereby authorize a Contract for the aforementioned services for the 2019 calendar year with Neglia, and as detailed in the proposal dated September 11, 2018; and

**BE IT FURTHER RESOLVED** that Authority Chair Frank Cumiskey and Secretary Marcella Giampiccolo be and are hereby authorized to execute said Contract for the 2019 calendar year.

\_\_\_\_\_ **FRANK CUMISKEY, Chair**

**Dated: October \_\_\_\_\_, 2018**

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Motion offered by Mrs. Feulner, seconded by Mr. Schaffer to approve Resolution 2018-7 as presented. No further discussion took place. The Roll Call vote was recorded as follows:

AYES: Cumiskey, Schaffer, Feulner

NAYS: None

ABSENT: Pontone, Photiadis, Mender, Hansen  
ABSTAIN: None  
The Motion passed.

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Resolutions 2018-8 and 2018-9 were presented for consideration as follows:

**MOTION:**  
**SECOND:**

**ROCKLEIGH SEWERAGE AUTHORITY**  
**County of Bergen**  
**State of New Jersey**

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**RESOLUTION 2018-8**

**Re:** RESOLUTION AUTHORIZING CONTRACT WITH RAPID PUMP & METER SERVICE CO., INC., FOR INSPECTION AND MAINTENANCE SERVICES RELATING TO THE SEWAGE LIFT STATION

**WHEREAS**, the Rockleigh Sewer Authority ("Authority") requires inspection and maintenance services pertaining to the sewerage lift station and the providing of certain materials in connection therewith; and

**WHEREAS**, the Authority is in receipt of a proposal from Rapid Pump & Meter Service Co., 285 Straight Street, Paterson, New Jersey ("the Contractor") dated September 12, 2018 which sets forth the charges pertaining to such services which include a quarterly inspection service fee of \$350.00, the supplying of certain materials and related items for the period of January 1, 2019 through December 31, 2019; and

**WHEREAS**, the Authority's Chief Financial Officer has determined that funds are available for such services from line item number 09-2010-20-1302-04 (Equipment Maintenance & Repair) as set forth in the budget of the Authority; and

**WHEREAS**, such services are exempt from public bidding under the Local Contract Law *N.J.S.A. 40A:11-1 et. seq.*; and

**NOW THEREFORE BE IT RESOLVED** by the Authority that it does hereby enter into an Agreement with the Contractor for the aforementioned services; and

**BE IT FURTHER RESOLVED** that Authority Chair Frank Cumiskey and Secretary Marcella Giampiccolo be and are hereby authorized to execute the Agreement for the aforesaid services.

**Dated: October 1, 2018**

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MOTION:  
SECOND:

**ROCKLEIGH SEWERAGE AUTHORITY  
County of Bergen  
State of New Jersey**

**Re:** RESOLUTION (2018-9) AUTHORIZING CONTRACT WITH ELECTRICAL POWER SYSTEMS, INC. FOR THE 2019 CALENDAR YEAR.

**WHEREAS**, the Rockleigh Sewer Authority ("Authority") desires to enter into a Contract for services relating to a preventative maintenance program for the Authority's generator; and

**WHEREAS**, the Authority wishes to enter into a Contract for the 2019 calendar year for maintenance of said generator designated as PE5030L100989 60kw located at the Paris Avenue pump station with Electrical Power Systems, Inc., P.O. Box 114, Emerson, New Jersey; and

**WHEREAS**, the Authority's Chief Financial Officer has determined that funds are available for such service as set forth in the budget of the Authority at Line 09-2010-20-1302-08 (Cost of Providing Service – Generator Maintenance & Repairs).

**NOW THEREFORE BE IT RESOLVED** by the Authority that it does hereby enter into a Contract with Electrical Power Systems, Inc. for the 2019 calendar year for the sum of \$619.95 in accordance with a proposal provided by said vendor which provides for three (3) site visits and one (1) maintenance visit during the calendar year; and

**BE IT FURTHER RESOLVED** that Authority Chair Frank Cumiskey and Secretary Marcella Giampiccolo be and are hereby authorized to execute such Contract for the 2019 calendar year.

**Dated: October 1, 2018**

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Motion offered by Mr. Cumiskey, seconded by Mr. Schaffer to approve Resolutions 2018-8 and 2018-9 as presented. Discussion took place regarding the recent activity at the pump station and Mr. McGuire advised the members of the replacement of current old copper line used for the telephone alarm service that was upgraded to a wireless system, which is more cost effective for the RSA. The alarm company will first contact Mr. McGuire between the hours of 9:00 a.m. and 5:00 p.m. followed by contacting Neglia Engineering to better avoid unnecessary call outs to Rapid Pump if Mr. McGuire

can handle those calls more efficiently and less costly to the RSA. The members present agreed. Following the discussion, the Roll Call vote was recorded as follows:

AYES: Cumiskey, Schaffer, Feulner

NAYS: None

ABSENT: Pontone, Photiadis, Mender, Hansen

The Motion passed.

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**FINANCIAL BUSINESS/ PAYMENT OF CLAIMS:**

The Bill Lists for June 4th, July 2nd, August 6th, September 10th and October 1<sup>st</sup> were presented for discussion. Discussion took place regarding the August Rapid Pump service call for the pump failure. Mr. McGuire provided a clarification based upon his conversation with Rapid Pump and confirmed the RSA approved the purchases of additional bio cubes for the grease trap for the Rockleigh Country Club. A copy of the pump visit report was reviewed by some of the members present. Discussion moved to the wastewater operator services by other vendors to potentially utilize in the future. The company Pump Precision spoke with Mr. McGuire about looking at the old RSA pump in the fire house and see if it can be repaired. Mrs. Feulner commented she may know of a pump repair vendor located in Hackensack and provide that information to Mr. McGuire for future reference. A Motion was offered by Mrs. Feulner, seconded by Mr. Schaffer to approve the Bill Lists dated June 4, 2018, July 2, 2018, August 6, 2018, September 10, 2018 and October 1, 2018 representing the total RSA contractual obligations in the amount of \$205,296.49. The Roll Call vote was recorded as follows:

AYES: Cumiskey, Feulner, Schaffer

NAYS: None

ABSENT: Photiadis, Pontone, Mender and Hansen

ABSTAIN: None

The Motion passed.

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The record showed that no members of the public were present during this meeting.

**CORRESPONDENCE:** None.

With no further business to come before the RSA, a Motion was offered by Mr. Cumiskey, seconded by Mrs. Feulner to adjourn the meeting. All Members present voted in the affirmative to adjourn the meeting. The Motion passed.

Respectfully submitted,



Marcella Giampiccolo, Secretary  
Rockleigh Sewerage Authority