

**MINUTES OF REGULAR MEETING OF THE ROCKLEIGH SEWERAGE AUTHORITY
BOROUGH HALL, 26 ROCKLEIGH ROAD, ROCKLEIGH, NJ
DECEMBER 7, 2020 AT 7:30 PM**

Mr. Pontone called the meeting to order and following the Pledge of Allegiance, the Opening Statement was read. It was announced that the meeting of this date was held in compliance with the Open Public Meetings Act of the State of New Jersey, and that adequate notice of same was given in writing to *The Record*, *The Star Ledger* and that notice was also posted on the Borough Hall bulletin board and Borough website as required.

The Secretary called the Roll Call of the Rockleigh Sewerage Authority:

Present—Authority Member Pontone, Authority Member Schaffer, Authority Member Photiadis (arrived at 7:44pm), and Authority Alternate Member (1) Mender

Absent: Chairman Cumiskey, Authority Member Feulner, and Authority Alt. Member Hansen.

Also Present –Robert T. Regan, Esq., Authority Attorney; Marcella Giampiccolo, RSA Secretary; Authority CFO, Kunjesh Trivedi. and Authority Administrator William J. McGuire

MINUTES:

Minutes of the October 5, 2020 Regular Meeting were presented for approval. No discussion took place. A Motion was offered by Mr. Schaffer seconded by Mr. Pontone and approved with all Members present voting in the affirmative to accept the October 5, 2020 Minutes as presented. The Motion passed.

OLD BUSINESS: At this time the 2021 RSA Budget was presented for its Second Reading and Public Hearing. A Motion was offered by Mr. Mender to open the meeting to the public for any discussion on the 2021 RSA Budget. The Motion was seconded by Mr. Schaffer. All Members present voted in the affirmative to open the meeting to the public. The Motion passed. No Public came forward. A Motion was offered by Mr. Mender, seconded by Mr. Pontone to close the meeting to the public. All Members present voted in the affirmative to close the meeting. The Motion passed.

A Motion was offered by Mr. Mender, seconded by Mr. Pontone, to adopt the 2021 budget as presented. The Roll Call vote was recorded as follows:

AYES: Pontone, Schaffer, Mender

NAYS: None

ABSENT: Feulner, Photiadis, Hansen (Alt.)

ABSTAIN: None

The Motion passed.

NEW BUSINESS: Resolution 2020-8 was presented for consideration as follows:

MOTION:

SECOND:

**ROCKLEIGH SEWERAGE AUTHORITY
County of Bergen
State of New Jersey**

Re: RESOLUTION (2020-8) AUTHORIZING CONTRACT WITH NEGLIA ENGINEERING ASSOCIATES FOR C-2 OPERATOR LICENSURE SERVICES FOR THE 2021 CALENDAR YEAR

WHEREAS, in response to a request from the Rockleigh Sewerage Authority ("the Authority"), Neglia Engineering Associates ("Neglia") submitted a proposal for the providing of C-2 Operator Licensure services for the 2021 calendar year in accordance with a proposal dated October 9, 2020; and

WHEREAS, the Authority desires to enter into a Contract for the aforementioned services for the sum of \$5,580.00 (\$465.00 per month) for the 2021 calendar year; and

WHEREAS, the Authority's Financial Officer has certified that funds are available for this service under Account Number 09-2010-20-1302-05.

NOW THEREFORE BE IT RESOLVED by the Authority that it does hereby authorize a Contract for the aforementioned services for the 2021 calendar year with Neglia, and as detailed in the proposal dated October 9, 2020; and

BE IT FURTHER RESOLVED that Authority Chair Frank Cumiskey and Secretary Marcella Giampiccolo be and are hereby authorized to execute said Contract for the 2021 calendar year.

FRANK CUMISKEY, Chair
Dated: December 7, 2020

I hereby certify that this is a true copy of the Resolution passed by the Rockleigh Sewerage Authority at their meeting held on _____, 2020.

MARCELLA GIAMPICCOLO, Secretary

	Yes	No	Absent	Abstain
Cumiskey				
Pontone				
Schaffer				
Photiadis				
Feulner				
Mender, Alt. 1				
Hansen, Alt. 2				

* * * * *

Motion offered by Mr. Schaffer, seconded by Mr. Mender to approve Resolution 2020-8 as presented. No discussion took place. The Roll Call was recorded as follows:

AYES: Pontone, Schaffer, Mender

NAYS: None

ABSENT: Feulner, Photiadis, Hansen

ABSTAIN: None

The Motion passed.

Resolution 2020-9 was presented for consideration as follows:

MOTION:

SECOND:

ROCKLEIGH SEWERAGE AUTHORITY
County of Bergen
State of New Jersey

RESOLUTION 2020-9

Re: RESOLUTION AUTHORIZING CONTRACT WITH RAPID PUMP & METER SERVICE CO., INC., FOR INSPECTION AND MAINTENANCE SERVICES RELATING TO THE SEWAGE LIFT STATION

WHEREAS, the Rockleigh Sewer Authority ("Authority") requires inspection and maintenance services pertaining to the sewerage lift station and the providing of certain materials in connection therewith; and

WHEREAS, the Authority is in receipt of a proposal from Rapid Pump & Meter Service Co., 285 Straight Street, Paterson, New Jersey ("the Contractor") dated October 22, 2020 which sets forth the charges pertaining to such services which include a quarterly inspection service fee of \$375.00, the supplying of certain materials and related items for the period of January 1, 2021 through December 31, 2021; and

WHEREAS, the Authority's Chief Financial Officer has determined that funds are available for such services from line item number 09-2010-20-1302-04 (Equipment Maintenance & Repair) as set forth in the budget of the Authority; and

WHEREAS, such services are exempt from public bidding under the Local Contract Law *N.J.S.A. 40A:11-1 et. seq.*; and

NOW THEREFORE BE IT RESOLVED by the Authority that it does hereby enter into an Agreement with the Contractor for the aforementioned services; and

BE IT FURTHER RESOLVED that Authority Chair Frank Cumiskey and Secretary Marcella Giampiccolo be and are hereby authorized to execute the Agreement for the aforesaid services.

Dated: December 7, 2020

	Yes	No	Absent	Abstain
Cumiskey				
Schaffer				
Pontone				
Feulner				
Photiadis				
Mender, Alt.1				
Hansen,Alt. 2				

I hereby certify that this is a true copy of the Resolution passed by the Rockleigh Sewerage Authority at their meeting held on December 7, 2020.

MARCELLA GIAMPICCOLO, Secretary

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Motion offered by Mr. Schaffer, seconded by Mr. Pontone to approve Resolution 2020-9 as presented. No discussion took place. The Roll Call was recorded as follows:

AYES: Pontone, Schaffer, Mender

NAYS: None

ABSENT: Feulner, Photiadis, Hansen

ABSTAIN: None

The Motion passed.

MOTION:

SECOND:

ROCKLEIGH SEWERAGE AUTHORITY
County of Bergen
State of New Jersey

Re: RESOLUTION (2020-10) AUTHORIZING CONTRACT WITH ELECTRICAL POWER SYSTEMS, INC. FOR THE 2021 CALENDAR YEAR.

WHEREAS, the Rockleigh Sewer Authority ("Authority") desires to enter into a Contract for services relating to a preventative maintenance program for the Authority's generator; and

WHEREAS, the Authority wishes to enter into a Contract for the 2021 calendar year for maintenance of said generator designated as PE5030L100989 60kw located at the Paris Avenue pump station with Electrical Power Systems, Inc., P.O. Box 114, Emerson, New Jersey; and

WHEREAS, the Authority's Chief Financial Officer has determined that funds are available for such service as set forth in the budget of the Authority at Line 09-2010-20-1302-08 (Cost of Providing Service – Generator Maintenance & Repairs).

NOW THEREFORE BE IT RESOLVED by the Authority that it does hereby enter into a Contract with Electrical Power Systems, Inc. for the 2021 calendar year for the sum of \$619.95 in accordance with a proposal provided by said vendor dated September 25, 2020 which provides for three (3) site visits and one (1) maintenance visit during the calendar year; and

BE IT FURTHER RESOLVED that Authority Chair Frank Cumiskey and Secretary Marcella Giampiccolo be and are hereby authorized to execute such Contract for the 2021 calendar year.

Dated: December 7, 2020

	Yes	No	Absent	Abstain
Cumiskey				
Pontone				
Schaffer				
Photiadis				
Feulner				
Mender (Alt)				
Hansen (Alt)				

I hereby certify that this is a true copy of the Resolution passed by the Rockleigh Sewerage Authority at their meeting held on December 7, 2020

MARCELLA GIAMPICCOLO, Secretary

Motion offered by Mr. Mender, seconded by Mr. Schaffer to approve Resolution 2020-10 as presented. No discussion took place. The Roll Call was recorded as follows:

AYES: Pontone, Schaffer, Mender

NAYS: None

ABSENT: Feulner, Photiadis, Hansen

ABSTAIN: None

The Motion passed.

At this time discussion took place regarding the expiring Shared Services Agreement between the Borough of Rockleigh and the Rockleigh Sewerage Authority. This Agreement was originally dated on December 7, 2015 and set to expire on March 14,

2021. The CFO stated that one additional title had since been adopted and added to the 2018 salary ordinance. The "sewer authority collector" title was discussed and approved during the budget process in 2018". The Members and Mr. Regan concurred that this position is covered under "Financial Administration" within the Shared Service Agreement and no additional changes were needed. Mr. Regan will prepare the Shared Service Agreement renewal documents for the Re-Organization meeting in February, 2021.

At this time the record reflects Mr. Photiadis joined the meeting at 7:44 p.m.

FINANCIAL BUSINESS/ PAYMENT OF CLAIMS:

The Bill Lists for November 2020 and December 7, 2020 were presented for discussion. No discussion took place. Motion offered by Mr. Mender, seconded by Mr. Schaffer to approve the Bill Lists for November 2020 and December 7, 2020 representing the RSA contractual obligations in the amount of \$48,915.24. The Roll Call vote was recorded as follows:

AYES: Pontone, Schaffer, Photiadis, Mender

NAYS: None

ABSENT: Feulner, Hansen

ABSTAIN: None

The Motion passed.

* * * * *

Following the adoption of the bill lists, Mr. Schaffer noted that there was a pump failure approximately one week ago at the pump station which will cost approximately \$6,000 to cover the costs for a new pump. This is the second pump that has failed, not the same pump that failed and was replaced several years ago. Mr. McGuire confirmed the pump that was just replaced is located at Rapid Pump to advise the RSA if it can be rebuilt or not. Discussion concluded.

Motion offered by Mr. Schaffer, seconded by Mr. Mender to open the meeting to the public. All Members present voted in the affirmative. The Motion passed. No public came forward. A Motion was offered by Mr. Schaffer, seconded by Mr. Mender to close the meeting to the public. All Members present voted in the affirmative. The Motion passed.

CORRESPONDENCE:

None.

With no further business to come before the RSA, a Motion was offered by Mr. Mender, seconded by Mr. Schaffer to adjourn the meeting. All Members present voted in the affirmative to adjourn the meeting. The Motion passed.

Respectfully submitted,



Marcella Giampiccolo, Secretary
Rockleigh Sewerage Authority

**MINUTES OF REGULAR MEETING OF THE ROCKLEIGH SEWERAGE AUTHORITY
BOROUGH HALL, 26 ROCKLEIGH ROAD, ROCKLEIGH, NJ
OCTOBER 5, 2020 AT 7:30 PM**

Mr. Cumiskey called the meeting to order and following the Pledge of Allegiance, the Opening Statement was read. It was announced that the meeting of this date was held in compliance with the Open Public Meetings Act of the State of New Jersey, and that adequate notice of same was given in writing to *The Record*, *The Star Ledger* and that notice was also posted on the Borough Hall bulletin board and Borough website as required.

The Secretary called the Roll Call of the Rockleigh Sewerage Authority:

Present– Chairman Cumiskey, Authority Member Pontone, Authority Member Schaffer, Authority Member Photiadis, Authority Member Feulner and Authority Alternate Member (1) Mender

Absent: Authority Alt. Member Hansen,

Also Present –Robert T. Regan, Esq., Authority Attorney; Marcella Giampiccolo, RSA Secretary; Authority CFO, Kunjesh Trivedi, and Authority Administrator William J. McGuire

MINUTES: Minutes of the previously tabled date of February 3, 2020 Re-Organization & Regular Meeting were presented for approval. No discussion took place. Motion was offered by Mr. Pontone, seconded by Mrs. Feulner and approved with all Members present voting in the affirmative, except Mr. Schaffer, who abstained from the vote, to accept the February 3, 2020 Minutes as presented. The Motion passed.

Minutes of the July 6, 2020 Regular Meeting were presented for approval. No discussion took place. A Motion was offered by Mrs. Feulner seconded by Mr. Cumiskey and approved with all Members present voting in the affirmative, except Mr. Pontone and Mr. Photiadis, who abstained from the vote, to accept the July 6, 2020 Minutes as presented. The Motion passed.

OLD BUSINESS: None.

NEW BUSINESS: At this time the 2021 RSA Budget was introduced. Chairman Cumiskey asked the CFO to highlight items within the 2021 budget. The CFO stated the total budget is the same as the last five years. Details within the budget were highlighted by the CFO, including the surplus within the budget. Discussion took place regarding the surplus. At the end of that discussion the Members agreed to keep a larger amount of monies in surplus to prepare for the possibility of repair of aging pipes. Discussion ended and a Motion to introduce the 2021 RSA Budget was presented by Mr. Pontone, seconded by Mr. Schaffer to introduce the 2021 budget as presented. The Roll Call vote was recorded as follows:

AYES: Cumiskey, Pontone, Schaffer, Feulner, Photiadis, Mender

NAYS: None

ABSENT: Hansen

ABSTAIN: None

The Motion passed.

The Chairman noted the Public Hearing and Adoption of the 2021 budget is scheduled for December 7, 2020 at 7:30 PM.

Discussion moved to the vendor proposals for the pump maintenance for 2021. Mr. McGuire reported on his opinion of the work performed by Rapid Pump & Meter in recent months. Mr. McGuire stated that the vendor was performing very well and recommended to continue with their services. Discussion concluded and the Members asked that proposals be solicited from the current vendors for their proposed services in 2021 and to circulate those proposals via email to the Members to determine if additional Requests For Proposals be solicited by the RSA.

At this time Mr. Photiadis inquired about a question as to conflict of interest for professionals serving as several roles within a municipality. Mr. Regan answered the question that no conflict exists in the current situation Mr. Photiadis presented and discussion ended.

Mrs. Feulner inquired about the status of the development of the County property. Mr. Schaffer provided some information and noted that no new solid news has occurred and the Borough is in the loop with any developments that may occur on the sale of that property.

FINANCIAL BUSINESS/ PAYMENT OF CLAIMS:

The Bill Lists for August, September 2020 and October 5, 2020 were presented for discussion. No discussion took place. Motion offered by Mr. Pontone, seconded by Mr. Schaffer to approve the Bill Lists for August, September 2020 and October 5, 2020 representing the RSA contractual obligations in the amount of \$290,080.24. The Roll Call vote was recorded as follows:

AYES: Cumiskey, Pontone, Schaffer, Feulner, Photiadis, Mender

NAYS: None

ABSENT: Hansen

ABSTAIN: None

The Motion passed.

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No public was present at this time to open the meeting to the public at this time.

CORRESPONDENCE:

None.

With no further business to come before the RSA, a Motion was offered by Mr. Pontone, seconded by Mrs. Feulner to adjourn the meeting. All Members present voted in the affirmative to adjourn the meeting. The Motion passed.

Respectfully submitted,


Marcella Giampiccolo, Secretary
Rockleigh Sewerage Authority

**MINUTES OF REGULAR MEETING OF THE ROCKLEIGH SEWERAGE AUTHORITY
BOROUGH HALL, 26 ROCKLEIGH ROAD, ROCKLEIGH, NJ
JULY 6, 2020 AT 7:30 PM.**

Mr. Cumiskey called the remote meeting to order and following the Pledge of Allegiance, the Opening Statement was read. It was announced that the meeting of this date was held in compliance with the Open Public Meetings Act of the State of New Jersey, and that adequate notice of same was given in writing to *The Record*, *The Star Ledger* and that notice was also posted on the Borough Hall website as required.

The Secretary called the Roll Call of the Rockleigh Sewerage Authority:

Present– Chairman Cumiskey, Authority Member Feulner and Authority Member Schaffer

Absent: Authority Member Pontone, Authority Member Photiadis, Authority Alternate Member Hansen and Authority Alternate Member Mender.

Also Present –Robert T. Regan, Esq., Authority Attorney; Marcella Giampiccolo, RSA Secretary; Authority CFO, Kunjesh Trivedi and Authority Administrator William J. McGuire and Authority Auditor Gary Higgins. In addition, Laura Carucci, CCR, took the transcript for the RSA Rate Hearing.

MINUTE APPROVALS:

Minutes from the February 3, 2020 Re-Organization & Regular Meeting were tabled due to a lack of voting quorum eligible to vote on these minutes.

OLD BUSINESS:

No unfinished business was listed for this meeting.

NEW BUSINESS:

At this time Gary Higgins addressed the commissioners regarding the 2019 RSA Audit report. Mr. Higgins provided the audit opinion and reviewed the Authority's financial changes since the prior year. Mr. Higgins noted there were no comments and no recommendations. Following Mr. Higgins report, no further discussion took place. A Motion was offered by Mr. Schaffer, seconded by Mrs. Feulner to approve the 2019 RSA Audit report. The Roll Call vote was recorded as follows:

AYES: Cumiskey, Feulner, Schaffer

NAYS: None

ABSENT: Pontone, Photiadis

ABSTAIN: None

The Motion passed.

At this time the 2020 Sewer Rate Hearing report was discussed. Mr. Higgins discussed the Suez water consumption data provided to the RSA on June 19, 2020 which is based upon the 2019 data, one year earlier. The commercial rate is \$890.04 for the year 2020 sewer rate charges. Once Mr. Higgins finished his summary, the meeting was opened to the public by a Motion offered by Mrs. Feulner, seconded by Mr. Cumiskey. All members presented voted in the affirmative to open the meeting to the public. The Motion passed.

Marilyn Bresnak, 1 Rockleigh Road, Rockleigh, came forward with a question regarding a clarification of statement made by Mr. Higgins regarding the increase of billable units. Following this discussion and Mr. Higgins providing clarification as to the question presented, no other public came forward. Motion offered by Mr. Schaffer, seconded by Mrs. Feulner to close the meeting to the public as to the 2020 Sewer Rate Hearing. All members present voted in the affirmative to close the meeting to the public. The Motion passed. At this time the Chairman called for a Motion to adopt the 2020 RSA Sewer Rate. Motion offered by Mr. Schaffer, seconded by Mrs. Feulner to adopt the 2020 Sewer Rate report as prepared by Lerch, Vinci & Higgins dated June 19, 2020. The Roll Call vote was recorded as follows:

AYES: Cumiskey, Feulner, Schaffer

NAYS: None

ABSENT: Photiadis, Pontone

ABSTAIN: None

The Motion passed.

FINANCIAL BUSINESS:

Resolution 2020-7 Amending Resolution 2020-2 Pertaining To Designation of Official Depositories was presented as follows:

MOTION:

SECOND:

**ROCKLEIGH SEWERAGE AUTHORITY
County of Bergen
State of New Jersey
No. 2020-7**

RE: RESOLUTION AMENDING RESOLUTION NO-2020-2 PERTAINING TO DESIGNATION OF OFFICIAL DEPOSITORIES.

WHEREAS, in Resolution No. 2020-2 dated February 3, 2020, the Borough of Rockleigh Sewerage Authority designated the Bank of New Jersey, Haworth, New Jersey as an official depository; and

WHEREAS, in January of 2020, ConnectOne Bank acquired the assets of the Bank of New Jersey and is the successor in interest to said institution.

NOW THEREFORE BE IT RESOLVED that Resolution No. 2020-2 be and is hereby amended to delete the Bank of New Jersey and to substitute ConnectOne Bank as an official depository of the Borough of Rockleigh.

Dated: July 6, 2020

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No discussion took place. Motion offered by Mrs. Feulner, seconded by Mr. Schaffer to approve Resolution 2020-7 as presented. The Roll Call vote was recorded as follows:

AYES: Cumiskey, Feulner, Schaffer

NAYS: None

ABSENT: Pontone, Photiadis

ABSTAIN: None

The Motion passed.

The Bill Lists for April 2020, May 2020, June 2020 and July 6, 2020 were presented to discussion. Brief discussion took place as to the high-water alarm calls at the pump station and Mr. McGuire commented that the float was replaced. No further discussion took place. Motion offered by Mrs. Feulner, seconded by Mr. Cumiskey to approve the Bill Lists noted above. The Roll Call vote was recorded as follows:

AYES: Cumiskey, Feulner, Schaffer

NAYS: None

ABSENT: Photiadis, Pontone

ABSTAIN: None

The Motion passed.

At this time a motion was offered by Mr. Cumiskey, seconded by Mr. Schaffer to open the meeting to the public. All Members present voted in the affirmative to open the meeting. The Motion passed. Mrs. Bresnak, 1 Rockleigh Road, questioned if Rapid Pump & Meter Service can be more descriptive in their billing invoices going forward. The Members agreed. No further questions were presented. Motion to close the meeting to the public was offered by Mrs. Feulner, seconded by Mr. Cumiskey. All Members present voted in the affirmative to close the meeting to the public. The Motion passed.

CORRESPONDENCE:

No discussion on correspondence listed on the agenda took place.

ADJOURNMENT:

With no further business to come before the RSA, a Motion was offered by Mr. Cumiskey, seconded by Mr. Schaffer to adjourn the meeting of this date. All Members present voted in the affirmative to adjourn the meeting. The Motion passed.

Respectfully submitted,


Marcella Giampiccolo, Secretary
Rockleigh Sewerage Authority

**MINUTES OF RE-ORGANIZATION AND REGULAR MEETING OF THE
ROCKLEIGH SEWERAGE AUTHORITY
BOROUGH HALL, 26 ROCKLEIGH ROAD, ROCKLEIGH, NJ
FEBRUARY 3, 2020 AT 7:30 PM.**

Mr. Cumiskey called the meeting to order and following the Pledge of Allegiance, the Opening Statement was read. It was announced that the meeting of this date was held in compliance with the Open Public Meetings Act of the State of New Jersey, and that adequate notice of same was given in writing to *The Record*, *The Star Ledger* and that notice was also posted on the Borough Hall bulletin board as required.

Oath of Office was administered to Frank Cumiskey and Claire Feulner whose terms are to expire January 31, 2025. Congratulations were offered to both.

The Secretary called the Roll Call of the Rockleigh Sewerage Authority:

Present– Chairman Cumiskey, Authority Member Pontone, Authority Member Photiadis , Authority Member Feulner and Authority Alternate Member Mender.

Absent: Authority Member Schaffer and Authority Alternate Member Hansen.

Also Present –Robert T. Regan, Esq., Authority Attorney; Marcella Giampiccolo, RSA Secretary; Authority CFO, Kunjesh Trivedi and Authority Administrator William J. McGuire.

At this time Nominations for the position of Chairman were made. Mr. Cumiskey was nominated by Mr. Pontone and seconded by Mrs. Feulner for Mr. Cumiskey to continue as the RSA Chairman. No other nominations were made. All Members present voted in the affirmative for Mr. Cumiskey to remain the RSA Chairman.

The floor was opened for nominations for the Vice Chairman position. Mr. Cumiskey nominated Mr. Pontone, seconded by Mrs. Feulner. No other nominations were made for Vice Chairman. All Members present voted in the affirmative for Mr. Pontone to remain the RSA Vice Chairman.

The Chairman announced that the Consent Agenda resolutions would only require one motion and one vote. Resolutions RSA 2020-1 through 2020-6 were presented:

**RESOLUTION (RSA 2020-1) OF THE ROCKLEIGH SEWERAGE AUTHORITY
AUTHORIZING THE AWARD OF CONTRACTS FOR PROFESSIONAL SERVICES
PURSUANT TO N.J.S.A. 19:44A-20.5**

WHEREAS, the Rockleigh Sewerage Authority has a need for professional services from various professionals as set forth below to be provided in accordance with contracts pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Rockleigh Sewerage Authority's Chief Financial Officer has determined and certified in writing that the value of the services to be provided by each of the professionals may exceed \$17,500.00 for each professional; and

WHEREAS, the anticipated term of each professional's contract is one year; and

WHEREAS, Robert T. Regan, Esq., Rogut McCarthy LLC, Neglia Engineering Associates, and Lerch, Vinci & Higgins have submitted proposals setting forth that each will provide its services at a cost as set forth in each one's proposal previously forwarded to the Secretary of the Rockleigh Sewerage Authority:

Robert T. Regan, Esq., as Authority Counsel
Rogut McCarthy LLC, as Authority Bond Counsel
Neglia Engineering as Authority Engineer
Lerch, Vinci & Higgins as Authority Auditor

WHEREAS, each of said professionals has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee or to an elected official in the Borough of Rockleigh in the previous one year, and that each contract will prohibit it from making any reportable contributions through the term of the contract; and

WHEREAS, as set forth in the Certification of Funds from the Authority's Chief Financial Officer, funds are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the Rockleigh Sewerage Authority as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.

2. The Rockleigh Sewerage Authority hereby authorizes the Chairman to enter into a contract with each of the following professionals as described herein.

Robert T. Regan, Esq., as Authority Counsel
Rogut McCarthy LLC, as Authority Bond Counsel
Neglia Engineering as Authority Engineer
Lerch, Vinci & Higgins as Authority Auditor

3. The Business Disclosure Entity Certification and the Determination of Value for each professional be placed on file with this Resolution.

4. A copy of this Resolution shall be available for public inspection at the offices of the Borough of Rockleigh.

5. This resolution shall take effect immediately.

RSA 2020-2

MOTION:
SECOND:

BE IT RESOLVED, the following banking institution be designated as official depository for the monies of the Rockleigh Sewerage Authority during the year 2020, and that the Chairman, Secretary and Treasurer/CFO be authorized as signatory for the accounts therein, and that the Mayor of Rockleigh be designated to sign checks in the absence of any one of the above signatories, and further that the signatories for the Rockleigh Sewerage Payroll Account be designated as the Secretary, or in her/his absence, the Rockleigh Sewerage Authority Treasurer/CFO:

- The Bank of New Jersey, Haworth, New Jersey

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RSA 2020-3

MOTION:
SECOND:

**ROCKLEIGH SEWERAGE AUTHORITY
COUNTY OF BERGEN
STATE OF NEW JERSEY**

Re: RESOLUTION APPOINTING THE 2020 ROCKLEIGH SEWERAGE AUTHORITY OFFICERS

RESOLUTION to confirm appointment of the following individuals as Officers of the Rockleigh Sewerage Authority for the year 2020:

Administrator	William J. McGuire
Secretary	Marcella Giampiccolo
Liaison to Town of Orangetown	Marcella Giampiccolo
Accounts Clerk	Marcella Giampiccolo
Chief Financial Officer	Kunjesh Trivedi

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MOTION:
SECOND:

ROCKLEIGH SEWERAGE AUTHORITY
County of Bergen
State of New Jersey

Re: RESOLUTION DESIGNATING OFFICIAL PUBLICATION OF THE ROCKLEIGH SEWERAGE AUTHORITY

WHEREAS, *The Record*, whose central operations are located in Woodland Park, New Jersey and serving Bergen County and covering Hudson, Essex and Passaic Counties, be designated as the official newspaper of the Rockleigh Sewerage Authority to receive all notices of meetings as required under the Open Public Meetings Act of the State of New Jersey, and to publish legal notices of the Rockleigh Sewerage Authority, and that *The Star Ledger* also be designated to receive all notice of meetings so required by law to publish legal ads when it is deemed expedient.

MOTION:

SECOND:

ROCKLEIGH SEWERAGE AUTHORITY
County of Bergen
State of New Jersey

Re: RESOLUTION APPROVING A PROTOCOL AND LOCKOUT/TAGOUT REQUIREMENT FOR CONTRACTORS SERVICING THE SEWERAGE PUMPING STATION ON PARIS AVENUE.

WHEREAS, a protocol and procedure has been prepared pertaining to a lockout/tagout requirement for contractors performing service and repair work at the Rockleigh Sewerage Pumping Station on Paris Avenue in the form attached hereto as Exhibit A; and

WHEREAS, this procedure will meet certain regulatory requirements, including the Public Employees' Occupational Safety and Health Act and regulations adopted thereunder, as well as other regulations.

NOW THEREFORE BE IT RESOLVED by the Authority that the attached protocol and lockout/tagout requirement for contractors be and the same is hereby adopted and approved.

Dated: February 3, 2020

MOTION:

SECOND:

ROCKLEIGH SEWERAGE AUTHORITY
County of Bergen
State of New Jersey

#2020-6

Re: RESOLUTION ESTABLISHING INTEREST ON SERVICE CHARGES OF THE SEWERAGE AUTHORITY

WHEREAS, N.J.S.A. 40:14A-21 (hereinafter “the Statute”) provides that whenever a service charge of any sewerage authority pertaining to any parcel of real estate property has not been paid when due, that interest shall accrue and be due to the sewerage authority on the unpaid balance at the rate of one and one-half (1½%) percent per month until such service charge and the interest thereon shall be fully paid to the sewerage authority; and

WHEREAS, the Rockleigh Sewerage Authority desires to implement this late charge consistent with the provisions of the Statute.

NOW THEREFORE BE IT RESOLVED by the Rockleigh Sewerage Authority that whenever any service charge pertaining to any parcel of real property has not been paid as of the due date or within ten (10) days of the date thereof, that interest on such service charge shall accrue at the rate of one and one-half (1½%) percent per month; and

BE IT FURTHER RESOLVED that a copy of the within resolution shall be forwarded to the Collector of the Borough in accordance with the provisions of the Statute.

FRANK CUMISKEY, Chair

Dated: February 3, 2020

Motion offered by Mrs. Feulner, seconded by Mr. Pontone to approve the Consent Resolutions RSA 2020-1 through RSA 2020-6 as presented. The Roll Call vote was recorded as follows:

AYES: Cumiskey, Feulner, Pontone, Photiadis

NAYS: None

ABSENT: Hansen, Schaffer

ABSTAIN: Mender *(not present for this vote)

The Motion passed.

MINUTE APPROVAL:

Minutes of the December 2, 2019 Regular Meeting were presented for approval. No discussion took place. A Motion was offered by Mr. Pontone, seconded by Mrs. Feulner and approved with all Members present voting in the affirmative, except Mr. Cumiskey, and Mr. Photiadis, who abstained from vote, to accept the December 2, 2019 Minutes as presented. The Motion passed.

OLD BUSINESS:

No Old Business was discussed.

NEW BUSINESS:

The Secretary reviewed the 2020 meeting schedule. The dates for the 2020 RSA meetings are: February 3, 2020, May 4, 2020, June 1, 2020, October 5, 2020 (Budget Introduction) and December 7, 2020 (Budget Adoption). The Commissioners agreed that the meetings can begin at 7:30 p.m. rather than 7:00 p.m. as business is usually conducted within a 30-minute meeting. It was added that should the need arise for a longer meeting at any given month, a notice can be republished with a new meeting time.

FINANCIAL BUSINESS/ PAYMENT OF CLAIMS:

The Bill Lists for December 31, 2019 and February 3, 2020 were presented for discussion. No discussion took place. Motion offered by Mrs. Feulner, seconded by Mr. Pontone to approve the Bill Lists for December 31, 2019 and February 3, 2020 representing the RSA contractual obligations in the amount of \$3,037.64. The Roll Call vote was recorded as follows:

AYES: Cumiskey, Pontone, Photiadis, Feulner, Mender

NAYS: None

ABSENT: Schaffer, Hansen

ABSTAIN: None

The Motion passed.

The meeting was opened to the public by a Motion offered by Mr. Pontone, seconded by Mr. Mender. All Members present voted in the affirmative. The Motion passed. No public came forward. A Motion to close the meeting to the public was offered by Mr. Cumiskey seconded by Mr. Mender. All Members voted in the affirmative. The Motion passed.

CORRESPONDENCE: No discussion took place regarding the correspondence listed on the agenda.

With no further business to come before the RSA, a Motion was offered by Mrs. Feulner, seconded by Mr. Pontone to adjourn the meeting. All Members present voted in the affirmative to adjourn the meeting. The Motion passed.

Respectfully submitted,



Marcella Giampiccolo, Secretary
Rockleigh Sewerage Authority