

**MINUTES OF A REGULAR MEETING OF THE
ROCKLEIGH SEWERAGE AUTHORITY
HELD AT BOROUGH HALL
26 ROCKLEIGH ROAD, ROCKLEIGH, NEW JERSEY
DECEMBER 6, 2021 AT 7:30 PM**

Mr. Pontone, Acting Chairman for this meeting as agreed to by all Members in agreement, called the meeting to order and following the Pledge of Allegiance, the Opening Statement was read. It was announced that the meeting of this date was held in compliance with the Open Public Meetings Act of the State of New Jersey, and that adequate notice of same was given in writing to *The Record*, *The Star Ledger* and that notice was also posted on the Borough Hall bulletin and on the Borough Hall website as required.

The Secretary called the Roll Call of the Rockleigh Sewerage Authority:

Present—Authority Member Pontone, Authority, Authority Member Schaffer, Authority Member Feulner, Authority Member Photiadis.

Absent: Chairman Cumiskey, and Authority Alternate Member Hansen.

Also, Present—Robert T. Regan, Esq., Authority Attorney; Marcella Giampiccolo, RSA Secretary; William J. McGuire, RSA Administrator and Authority CFO, Kunjesh Trivedi.

MINUTES:

Minutes of the October 4, 2021 Regular Meeting were presented for approval. Motion offered by Mrs. Feulner, seconded by Mr. Schaffer to approve the October 4, 2021 minutes as presented. No discussion took place. All Members present voted in the affirmative except Mr. Pontone and Mr. Mender, who abstained from the vote. The Motion passed.

Minutes of the December 7, 2020 Regular Meeting were presented for approval. Motion offered by Mr. Schaffer, seconded by Mr. Mender to approve the December 7, 2020 meeting minutes as presented. No discussion took place. All Members present voted in the affirmative except Mr. Photiadis who abstained from the vote. The Motion passed.

Minutes of the February 1, 2021 Re-Organization and Regular meeting and the minutes of the July 12, 2021 Regular Meeting were tabled due to lack of voting quorum. These minutes will be presented at the February 7, 2022 Re-Organization and Regular meeting for approval.

OLD BUSINESS: None.

NEW BUSINESS:

Mr. Pontone announced that the 2022 budget was to hold its Public Hearing and adoption this evening. The CFO and Mr. Pontone stated this year budget was close to that of the prior year. No other discussion took place. Motion offered by Mr. Pontone, seconded by Mr. Mender to open the meeting to the public as to the 2022 RSA budget. All Members present voted in the affirmative. The Motion passed. No public came forward. Motion offered by Mr. Pontone, seconded by Mrs. Feulner to close the meeting to the public. All Members present voted in the affirmative. The Motion passed. Motion offered by Mr. Schaffer, seconded by Mr. Pontone to approve the 2022 RSA budget as presented. No discussion took place. The Roll Call vote was recorded as follows:

AYES: Pontone, Feulner, Photiadis, Schaffer, Mender

NAYS: None

ABSENT: Cumiskey, Hansen

ABSTAIN: None

The Motion passed.

Resolution 2021-12 was presented for consideration as follows:

MOTION:

SECOND:

ROCKLEIGH SEWERAGE AUTHORITY
County of Bergen
State of New Jersey

Resolution 2021-12

Re: RESOLUTION AUTHORIZING CONTRACT WITH NEGLIA ENGINEERING ASSOCIATES FOR C-2 OPERATOR LICENSURE SERVICES FOR THE 2022 CALENDAR YEAR

WHEREAS, in response to a request from the Rockleigh Sewerage Authority (“the Authority”), Neglia Engineering Associates (“Neglia”) submitted a proposal for the providing of C-2 Operator Licensure services for the 2022 calendar year in accordance with a proposal dated October 5, 2021; and

WHEREAS, the Authority desires to enter into a Contract for the aforementioned services for the sum of \$6,060.00 (\$505.00 per month) for the 2022 calendar year; and

WHEREAS, the Authority’s Financial Officer has certified that funds are available for this service under Account Number 09-2010-20-1302-05.

NOW THEREFORE BE IT RESOLVED by the Authority that it does hereby authorize a Contract for the aforementioned services for the 2022 calendar year with Neglia, and as detailed in the proposal dated October 5, 2021; and

BE IT FURTHER RESOLVED that Authority Chair Frank Cumiskey and Secretary Marcella Giampiccolo be and are hereby authorized to execute said Contract for the 2022 calendar year.

FRANK CUMISKEY, Chair

Dated: December 6, 2021

I hereby certify that this is a true copy of the Resolution passed by the Rockleigh Sewerage Authority at their meeting held on _____, 2021.

MARCELLA GIAMPICCOLO, Secretary

Discussion took place regarding the hiring of professionals. Mr. Schaffer stated that questions regarding the hiring and seeking of Professional appointments and contracts for the Borough of Rockleigh are the duty of the Councilmembers and not the RSA members. Since there was no issue with the hiring of RSA professionals or this contract, the discussion moved on. Motion offered by Mr. Pontone, seconded by Mrs. Feulner to approve Resolution 2021-12 as presented. No further discussion took place. The Roll Call vote was recorded as follows:

AYES: Pontone, Feulner, Photiadis, Schaffer, Mender
NAYS: None
ABSENT: Cumiskey, Hansen
ABSTAIN: None
The Motion passed.

Resolution 2021-13 was presented for consideration as follows:

MOTION:

SECOND:

**ROCKLEIGH SEWERAGE AUTHORITY
County of Bergen
State of New Jersey**

Resolution 2021-13

Re: RESOLUTION AUTHORIZING CONTRACT WITH ELECTRICAL POWER SYSTEMS, INC. FOR THE 2022 CALENDAR YEAR.

WHEREAS, the Rockleigh Sewer Authority (“Authority”) desires to enter into a Contract for services relating to a preventative maintenance program for the Authority’s generator; and

WHEREAS, the Authority wishes to enter into a Contract for the 2022 calendar year for maintenance of said generator designated as PE5030L100989 60kw located at the Paris Avenue pump station with Electrical Power Systems, Inc., P.O. Box 114, Emerson, New Jersey; and

WHEREAS, the Authority’s Chief Financial Officer has determined that funds are available for such service as set forth in the budget of the Authority at Line 09-2010-20-1302-08 (Cost of Providing Service – Generator Maintenance & Repairs).

NOW THEREFORE BE IT RESOLVED by the Authority that it does hereby enter into a Contract with Electrical Power Systems, Inc. for the 2022 calendar year for the sum of \$672.45 in accordance with a proposal provided by said vendor dated October 14, 2021 which provides for three (3) site visits and one (1) maintenance visit during the calendar year; and

BE IT FURTHER RESOLVED that Authority Chair Frank Cumiskey and Secretary Marcella Giampiccolo be and are hereby authorized to execute such Contract for the 2022 calendar year.

Dated: December 6, 2021

Motion offered by Mr. Pontone, seconded by Mrs. Feulner to approve Resolution 2021-13 as presented. No discussion took place. The Roll Call vote was recorded as follows:

AYES: Pontone, Feulner, Photiadis, Schaffer, Mender
NAYS: None
ABSENT: Cumiskey, Hansen
ABSTAIN: None

The Motion passed.

Resolution 2021-14 was presented next for consideration as follows:

MOTION:

SECOND:

ROCKLEIGH SEWERAGE AUTHORITY
County of Bergen
State of New Jersey

RESOLUTION 2021-14

Re: RESOLUTION AUTHORIZING CONTRACT WITH RAPID PUMP & METER SERVICE CO., INC., FOR INSPECTION AND MAINTENANCE SERVICES RELATING TO THE SEWAGE LIFT STATION

WHEREAS, the Rockleigh Sewer Authority (“Authority”) requires inspection and maintenance services pertaining to the sewerage lift station and the providing of certain materials in connection therewith; and

WHEREAS, the Authority is in receipt of a proposal from Rapid Pump & Meter Service Co., 285 Straight Street, Paterson, New Jersey (“the Contractor”) dated October 19, 2021 which sets forth the charges pertaining to such services which include a quarterly inspection service fee of \$390.00, the supplying of certain materials and related items for the period of January 1, 2022 through December 31, 2022; and

WHEREAS, the Authority’s Chief Financial Officer has determined that funds are available for such services from line item number 09-2010-20-1302-04 (Equipment Maintenance & Repair) as set forth in the budget of the Authority; and

WHEREAS, such services are exempt from public bidding under the Local Contract Law *N.J.S.A. 40A:11-1 et. seq.*; and

NOW THEREFORE BE IT RESOLVED by the Authority that it does hereby enter into an Agreement with the Contractor for the aforementioned services; and

BE IT FURTHER RESOLVED that Authority Chair Frank Cumiskey and Secretary Marcella Giampiccolo be and are hereby authorized to execute the Agreement for the aforesaid services.

Dated: December 6, 2021

	Yes	No	Absent	Abstain
Cumiskey				
Schaffer				
Pontone				
Feulner				
Photiadis				
Mender, Alt. 1				
Hansen, Alt. 2				

I hereby certify that this is a true copy of the Resolution passed by the Rockleigh Sewerage Authority at their meeting held on December 6, 2021.

MARCELLA GIAMPICCOLO, Secretary

Mr. Pontone announced that this vendor is another working for the RSA who is doing very good work. Brief discussion took place regarding the minor price increase from 2020; when no increase was made during 2021. No other discussion took place. Motion offered by Mr. Pontone, seconded by Mrs. Feulner to approve Resolution 2021-14 as presented. The Roll Call vote was recorded as follows:

AYES: Pontone, Feulner, Photiadis, Schaffer, Mender

NAYS: None

ABSENT: Cumiskey, Hansen

ABSTAIN: None

The Motion passed.

Discussion moved to the 2022 meeting dates. Discussion ensued regarding remote meetings versus in-person meetings and the option to conduct both types simultaneously. The Secretary stated that as long as the meeting is open and available to all public and is advertised as such, meetings can be remote or in-person but not at the same time due to the lack of technical equipment owned by the Borough or the RSA to do so. The option of a Member calling into a scheduled in-person meeting for the purpose of fulfillment of a quorum or otherwise prohibiting a Member from an in-person attendance is allowed according to Mr. Regan.

The Secretary further announced that the meeting time for the 2022 RSA meetings would be determined when the Mayor & Council decide what time their meetings will begin for 2022 Mayor & Council meetings. If the Mayor & Council decide on a 7:30 pm start time, the RSA meetings will begin at 7:00 pm. The Members were in agreement that the RSA meetings could commence at either 6:30 pm or 7:00 pm. The following dates for the 2022 RSA meetings were agreed to:

February 7, 2022

June 6, 2022

October 3, 2022 (Budget introduction)

December 5, 2022 (Budget adoption)

Should the need arise for an additional meeting during 2022, a special advertisement will be made.

Discussion ended.

FINANCIAL BUSINESS/PAYMENT OF CLAIMS:

No discussion took place regarding the bill lists submitted for November 1, 2021 and December 6, 2021. Motion offered by Mrs. Feulner, seconded by Mr. Pontone to approve the bill lists for November 1, 2021 and December 6, 2021 representing the RSA contractual obligations in the amount of \$43,051.70. The Roll Call vote was recorded as follows:

AYES: Pontone, Feulner, Photiadis, Schaffer, Mender

NAYS: None

ABSENT: Cumiskey, Hansen

ABSTAIN: None

Motion offered by Mr. Schaffer, seconded by Mr. Mender to open the meeting to the public. All Members present voted in the affirmative. The Motion passed. No public came forward. Motion offered by Mr. Pontone, seconded by Mrs. Feulner to close the meeting to the public. All Members present voted in the affirmative to close the meeting to the public. The Motion passed.

CORRESPONDENCE:

None.

With no further business to come before the RSA, a Motion was offered by Mr. Mender, seconded by Mr. Schaffer to adjourn the meeting. All Member present voted in the affirmative to adjourn the meeting. The Motion passed.

Respectfully submitted,



Marcella Giampiccolo, Secretary
Rockleigh Sewerage Authority