

**MINUTES OF REGULAR MEETING OF THE
ROCKLEIGH SEWERAGE AUTHORITY
HELD DECEMBER 5, 2022 AT 7:00 PM
AT 26 ROCKLEIGH ROAD, ROCKLEIGH, NEW JERSEY 07647**

Mr. Cumiskey called the meeting to order and following the Pledge of Allegiance, the Opening Statement was read. It was announced that the meeting of this date was held in compliance with the Open Public Meetings Act of the State of New Jersey, and that adequate notice of same was given in writing to *The Record*, *The Star Ledger* and that notice was also posted on the Borough bulletin board as required.

The Secretary called the Roll Call of the Rockleigh Sewerage Authority:

Present– Chairman Cumiskey, Authority Member Pontone, Authority Member Feulner, Authority Member Schaffer, Authority Alternate Member Mender and Authority Alternate Member Hansen.

Absent: Authority Members Photiadis

Also Present –Robert T. Regan, Esq., Authority Attorney; Marcella Giampiccolo, RSA Secretary; William J. McGuire, RSA Administrator, and Authority CFO, Kunjesh Trivedi

MINUTE APPROVAL:

Minutes of the June 6, 2022 meeting were presented for approval. Motion offered by Mrs. Feulner, seconded by Mr. Cumiskey to accept the June 6, 2022 minutes as presented. No discussion took place. All Members voted in the affirmative, except Mr. Pontone, Mr. Mender, and Mr. Hansen, who abstained from the vote. The Motion passed.

Minutes of the October 3, 2022 meeting were presented for approval. Motion offered by Mr. Pontone, seconded by Mr. Cumiskey to accept the October 3, 2022 minutes as presented. No discussion took place. All Members voted in the affirmative except Mrs. Feulner and Mr. Mender, who abstained from the vote. The Motion passed.

OLD BUSINESS:

At this time the 2023 Rockleigh Sewerage Authority Budget was presented for its public hearing and adoption. No discussion took place. Following discussion, a Motion was offered by Mr. Cumiskey, seconded by Mr. Pontone to open the meeting to the public as to the 2023 budget. All Members present voted in the affirmative. The Motion passed. No public came forward. Motion offered by Mr. Hansen, seconded by Mr. Pontone to close the meeting to the public as to the 2023 budget hearing. All Members present voted in the affirmative. The Motion passed. Without any further discussion, a Motion was offered by Mr. Pontone, seconded by Mr. Schaffer to adopt the 2023 budget. The Roll Call vote was recorded as follows:

AYES: Cumiskey, Pontone, Feulner, Schaffer, Mender, Hansen

NAYS: None

ABSENT: Photiadis

ABSTAIN: None

The Motion passed.

NEW BUSINESS:

Resolution 2022-11, 2022-12, 2022-13 and 2022-14 are all contracts with existing vendors as the previous years. Chairman Cumiskey asked the Members for one motion, unless there was discussion needed by any Member. No discussion took place. The resolutions were presented as follows:

MOTION:

SECOND:

**ROCKLEIGH SEWERAGE AUTHORITY
County of Bergen
State of New Jersey**

Resolution 2022-11

Re: RESOLUTION AUTHORIZING CONTRACT WITH NEGLIA ENGINEERING ASSOCIATES FOR C-2 OPERATOR LICENSURE SERVICES FOR THE 2023 CALENDAR YEAR

WHEREAS, in response to a request from the Rockleigh Sewerage Authority (“the Authority”), Neglia Engineering Associates (“Neglia”) submitted a proposal for the providing of C-2 Operator Licensure services for the 2023 calendar year in accordance with a proposal dated October 14, 2022; and

WHEREAS, the Authority desires to enter into a Contract for the aforementioned services for the sum of \$6,600.00 (\$550.00 per month) for the 2023 calendar year; and

WHEREAS, the Authority’s Financial Officer has certified that funds are available for this service under Account Number 09-2010-20-1302-05.

NOW THEREFORE BE IT RESOLVED by the Authority that it does hereby authorize a Contract for the aforementioned services for the 2023 calendar year with Neglia, and as detailed in the proposal dated October 14, 2022; and

BE IT FURTHER RESOLVED that Authority Chair Frank Cumiskey and Secretary Marcella Giampiccolo be and are hereby authorized to execute said Contract for the 2023 calendar year.

FRANK CUMISKEY, Chair

Dated: December 5, 2022

I hereby certify that this is a true copy of the Resolution passed by the Rockleigh Sewerage Authority at their meeting held on _____, 2022.

MARCELLA GIAMPICCOLO, Secretary

MOTION:

SECOND:

ROCKLEIGH SEWERAGE AUTHORITY
County of Bergen
State of New Jersey

RESOLUTION 2022-12

Re: RESOLUTION AUTHORIZING CONTRACT WITH RAPID PUMP & METER SERVICE CO., INC., FOR INSPECTION AND MAINTENANCE SERVICES RELATING TO THE SEWAGE LIFT STATION

WHEREAS, the Rockleigh Sewer Authority (“Authority”) requires inspection and maintenance services pertaining to the sewerage lift station and the providing of certain materials in connection therewith; and

WHEREAS, the Authority is in receipt of a proposal from Rapid Pump & Meter Service Co., 285 Straight Street, Paterson, New Jersey (“the Contractor”) dated October 11, 2022 which sets forth the charges pertaining to such services which include a quarterly inspection service fee of \$415.00, the supplying of certain materials and related items for the period of January 1, 2023 through December 31, 2023; and

WHEREAS, the Authority’s Chief Financial Officer has determined that funds are available for such services from line-item number 09-2010-20-1302-04 (Equipment Maintenance & Repair) as set forth in the budget of the Authority; and

WHEREAS, such services are exempt from public bidding under the Local Contract Law *N.J.S.A. 40A:11-1 et. seq.*; and

NOW THEREFORE BE IT RESOLVED by the Authority that it does hereby enter into an Agreement with the Contractor for the aforementioned services; and

BE IT FURTHER RESOLVED that Authority Chair Frank Cumiskey and Secretary Marcella Giampiccolo be and are hereby authorized to execute the Agreement for the aforesaid services.

Dated: December 5, 2022

	Yes	No	Absent	Abstain
Cumiskey				
Schaffer				
Pontone				
Feulner				
Photiadis				
Mender, Alt.1				
Hansen,Alt. 2				

I hereby certify that this is a true copy of the Resolution passed by the Rockleigh Sewerage Authority at their meeting held on December 5, 2022.

MARCELLA GIAMPICCOLO, Secretary

MOTION:

SECOND:

ROCKLEIGH SEWERAGE AUTHORITY
County of Bergen
State of New Jersey

RESOLUTION 2022-13

Re: RESOLUTION APPROVING SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH AND THE ROCKLEIGH SEWERAGE AUTHORITY

WHEREAS, the Uniform Shared Services and Consolidation Act (hereinafter “the Act”), N.J.S.A. 40A:65-1, et seq., permits any local unit to enter into an agreement with any other local unit to provide or receive any services that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction; and

WHEREAS, the Borough of Rockleigh (“the Borough”) and the Rockleigh Sewerage Authority (“RSA”) are each constituted as a local unit pursuant to N.J.S.A. 40A:65-3; and

WHEREAS, the Borough and RSA desire to renew its agreement dated October 2, 2017; whereby the RSA would compensate the Borough for certain services provided to the RSA; and

WHEREAS, a Shared Services Agreement has been prepared detailing the compensation to be paid by the RSA to the Borough for certain services provided by the Borough to the RSA.

NOW THEREFORE BE IT RESOLVED by the Rockleigh Sewerage Authority that Chair Frank Cumiskey and Secretary Marcella Giampiccolo be and are hereby authorized to execute the Shared Services Agreement on behalf of the RSA.

FRANK CUMISKEY, Chair

Dated: December _____, 2022

I hereby certify that this is a true copy of the Resolution passed by the Rockleigh Sewerage Authority at their meeting held on December _____, 2022

MARCELLA GIAMPICCOLO, Secretary

MOTION:

SECOND:

**ROCKLEIGH SEWERAGE AUTHORITY
County of Bergen
State of New Jersey**

Resolution 2022-14

Re: RESOLUTION AUTHORIZING CONTRACT WITH ELECTRICAL POWER SYSTEMS, INC. FOR THE 2023 CALENDAR YEAR.

WHEREAS, the Rockleigh Sewer Authority (“Authority”) desires to enter into a Contract for services relating to a preventative maintenance program for the Authority’s generator; and

WHEREAS, the Authority wishes to enter into a Contract for the 2023 calendar year for maintenance of said generator designated as PE5030LI00989 60kw located at the Paris Avenue pump station with Electrical Power Systems, Inc., P.O. Box 114, Emerson, New Jersey; and

WHEREAS, the Authority’s Chief Financial Officer has determined that funds are available for such service as set forth in the budget of the Authority at Line 09-2010-20-1302-08 (Cost of Providing Service – Generator Maintenance & Repairs).

NOW THEREFORE BE IT RESOLVED by the Authority that it does hereby enter into a Contract with Electrical Power Systems, Inc. for the 2023 calendar year for the sum of \$725.00 in accordance with a proposal provided by said vendor dated November 10, 2022 which provides for three (3) site visits and one (1) maintenance visit during the calendar year; and

BE IT FURTHER RESOLVED that Authority Chair Frank Cumiskey and Secretary Marcella Giampiccolo be and are hereby authorized to execute such Contract for the 2023 calendar year.

Dated: December 5, 2022

Motion offered by Mr. Schaffer, seconded by Mr. Pontone and approved by all Members. Mr. Regan commented that Resolution 2023-13 regarding the Shared Services Agreement with the Borough of Rockleigh should be effective from 2023-2027. No other discussion took place.

The Roll Call vote was recorded as follows:
AYES: Cumiskey, Pontone, Feulner, Schaffer, Mender, Hansen
NAYS: None
ABSENT: Photiadis
ABSTAIN: None
The Motion passed

Brief discussion took place regarding the meeting dates of the RSA for 2023. The dates that the RSA will meet are February 6, 2023 – Re-Organization, June 5, 2023, October 2, 2023 – Budget Introduction and December 4, 2023- Budget Adoption. The Members agreed to begin each meeting at a new time of 6:30 PM, so that those members serving on the Mayor & Council could attend their meetings held at 7:00 PM each month. No other discussion took place.

FINANCIAL BUSINESS/ PAYMENT OF CLAIMS:

The Bill Lists for November, 2022 and December 5, 2022 were presented for approval. Brief discussion took place regarding invoices for the audit report. Following that discussion, a Motion offered by Mrs. Feulner, seconded by Mr. Schaffer to approve the Bill Lists November 2022 and December 5, 2022 representing the RSA contractual obligations in the amount of \$53,781.93. The Roll Call vote was recorded as follows:
AYES: Cumiskey, Pontone, Schaffer, Feulner, Mender, Hansen
NAYS: None
ABSENT: Photiadis
ABSTAIN: None
The Motion passed.

The meeting was opened to the public by a Motion offered by Mr. Pontone, seconded by Mr. Hansen. All Members present voted in the affirmative. The Motion passed. No public was present for the meeting. A Motion to close the meeting to the public was offered by Mr. Hansen seconded by Mr. Pontone. All Members present voted in the affirmative. The Motion passed.

CORRESPONDENCE: None.

At this time Chairman Cumiskey thanked Mr. Schaffer for all his work to the sewerage authority.

With no further business to come before the sewerage authority, a Motion was offered by Mr. Pontone, seconded by Mr. Hansen to adjourn the meeting of this date. All Members present voted in the affirmative to adjourn the meeting. The Motion passed.

Respectfully submitted,


Marcella Giampiccolo, Secretary
Rockleigh Sewerage Authority