

**MINUTES OF RE-ORGANIZATION AND REGULAR MEETING OF THE
ROCKLEIGH SEWERAGE AUTHORITY
HELD FEBURARY 6, 2023 AT 6:30 PM
AT 26 ROCKLEIGH ROAD, ROCKLEIGH, NEW JERSEY 07647**

Mr. Cumiskey called the meeting to order and following the Pledge of Allegiance, the Opening Statement was read. It was announced that the meeting of this date was held in compliance with the Open Public Meetings Act of the State of New Jersey, and that adequate notice of same was given in writing to *The Record*, *The Star Ledger* and that notice was also posted on the Borough bulletin board as required.

The Secretary called the Roll Call of the Rockleigh Sewerage Authority:

Present– Chairman Cumiskey, Authority Member Pontone and Authority Member Schaffer.

Absent: Authority Alternate Member II Hansen, Authority Member Photiadis and Authority Member Feulner and Authority Alternate Member 1 Mender.

Also Present –Robert T. Regan, Esq., Authority Attorney; Marcella Giampiccolo, RSA Secretary; William J. McGuire, RSA Administrator and Authority CFO, Kunjesh Trivedi

At this time Nominations for the position of Chairman were offered. Mr. Pontone nominated Mr. Cumiskey and then Mr. Schaffer seconded that nomination for Mr. Cumiskey to continue as Chairman. No other nominations were offered. The floor was next opened for nominations for the Vice Chairman position. Mr. Cumiskey nominated Mr. Pontone, seconded by Mr. Schaffer. No other nominations were offered for Vice Chairman. All Members present voted in the affirmative for Mr. Cumiskey to remain as Chairman and for Mr. Pontone to remain the Vice Chairman. The Motion passed.

The Chairman announced that the Consent Agenda resolutions would only require one motion and one vote. Each Resolution title was read into the record. Resolutions RSA 2023 -1, RSA 2023-2, RSA 2023-3, RSA 2023-4, RSA 2023-5 and RSA 2023-6 were presented:

RSA 2023-1

MOTION:

SECOND:

Re: RESOLUTION OF THE ROCKLEIGH SEWERAGE AUTHORITY AUTHORIZING THE AWARD OF CONTRACTS FOR PROFESSIONAL SERVICES PURSUANT TO N.J.S.A. 19:44A-20.5

WHEREAS, the Rockleigh Sewerage Authority has a need for professional services from various professionals as set forth below to be provided in accordance with contracts pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Rockleigh Sewerage Authority's Chief Financial Officer has determined and certified in writing that the value of the services to be provided by each of the professionals may exceed \$17,500.00 for each professional; and

WHEREAS, the anticipated term of each professional's contract is one year; and

WHEREAS, Robert T. Regan, Esq., Rogut McCarthy LLC, Neglia Engineering Associates, and PKF O'Connor Davies, LLP have submitted proposals setting forth that each will

provide its services at a cost as set forth in each one's proposal previously forwarded to the Secretary of the Rockleigh Sewerage Authority:

Robert T. Regan, Esq., as Authority Counsel
Rogut McCarthy LLC, as Authority Bond Counsel
Neglia Engineering as Authority Engineer
PKF O'Connor Davies, LLP as Authority Auditor

WHEREAS, each of said professionals has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee or to an elected official in the Borough of Rockleigh in the previous one year, and that each contract will prohibit it from making any reportable contributions through the term of the contract; and

WHEREAS, as set forth in the Certification of Funds from the Authority's Chief Financial Officer, funds are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the Rockleigh Sewerage Authority as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.

2. The Rockleigh Sewerage Authority hereby authorizes the Chairman to enter into a contract with each of the following professionals as described herein.

Robert T. Regan, Esq., as Authority Counsel
Rogut McCarthy LLC, as Authority Bond Counsel
Neglia Engineering as Authority Engineer
PKF O'Connor Davies, LLP as Authority Auditor

3. The Business Disclosure Entity Certification and the Determination of Value for each professional be placed on file with this Resolution.

4. A copy of this Resolution shall be available for public inspection at the offices of the Borough of Rockleigh.

5. This resolution shall take effect immediately.

Dated: February 6, 2023

I hereby certify that this is a true copy of the Resolution passed by the Rockleigh Sewerage Authority at their Re-Organization meeting held on February 6, 2023.

Marcella Giampiccolo, Secretary

Member	Yes	No	Absent	Abstain
Cumiskey				
Feulner				
Photiadis				
Pontone				
Schaffer				
Mender (Alt. 1)				
Hansen (Alt.2)				

RSA 2023-2

MOTION:

SECOND:

BE IT RESOLVED, the following banking institution be designated as official depository for the monies of the Rockleigh Sewerage Authority during the year 2023, and that the Chairman, Secretary and Treasurer/CFO be authorized as signatory for the accounts therein, and that the Mayor of Rockleigh be designated to sign checks in the absence of any one of the above signatories, and further that the signatories for the Rockleigh Sewerage Payroll Account be designated as the Secretary, or in her/his absence, the Rockleigh Sewerage Authority Treasurer/CFO:

- ConnectOne, Haworth, New Jersey

I hereby certify that this is a true copy of the Resolution passed by the Rockleigh Sewerage Authority at their Re-Organization meeting held on February 6, 2023.

Marcella Giampiccolo, Secretary

Member	Yes	No	Absent	Abstain
Cumiskey				
Feulner				
Photiadis				
Pontone				
Schaffer				
Mender (Alt. 1)				
Hansen (Alt.2)				

RSA 2023-3

MOTION:

SECOND:

Re: RESOLUTION APPOINTING THE 2023 ROCKLEIGH SEWERAGE AUTHORITY OFFICERS

RESOLUTION to confirm appointment of the following individuals as Officers of the Rockleigh Sewerage Authority for the year 2023:

Administrator	William J. McGuire
Secretary	Marcella Giampiccolo
Liaison to Town of Orangetown	Marcella Giampiccolo
Accounts Clerk	Marcella Giampiccolo
Chief Financial Officer	Kunjesh Trivedi

I hereby certify that this is a true copy of the Resolution passed by the Rockleigh Sewerage Authority at their Re-Organization meeting held on February 6, 2023.

Marcella Giampiccolo, Secretary

Member	Yes	No	Absent	Abstain
Cumiskey				
Feulner				
Photiadis				
Pontone				
Schaffer				
Mender (Alt. 1)				
Hansen (Alt.2)				

RSA 2023-4

MOTION:

SECOND:

Re: RESOLUTION DESIGNATING OFFICIAL PUBLICATION OF THE ROCKLEIGH SEWERAGE AUTHORITY

WHEREAS, *The Record*, whose central operations are located in Woodland Park, New Jersey and serving Bergen County and covering Hudson, Essex and Passaic Counties, be designated as the official newspaper of the Rockleigh Sewerage Authority to receive all notices of meetings as

required under the Open Public Meetings Act of the State of New Jersey, and to publish legal notices of the Rockleigh Sewerage Authority, and that *The Star Ledger* also be designated to receive all notice of meetings so required by law to publish legal ads when it is deemed expedient.

I hereby certify that this is a true copy of the Resolution passed by the Rockleigh Sewerage Authority at their Re-Organization meeting held on February 6, 2023.

 Marcella Giampiccolo, Secretary

Member	Yes	No	Absent	Abstain
Cumiskey				
Feulner				
Photiadis				
Pontone				
Schaffer				
Mender (Alt. 1)				
Hansen (Alt.2)				

RSA 2023-5

MOTION:

SECOND:

ROCKLEIGH SEWERAGE AUTHORITY
County of Bergen
State of New Jersey

#RSA 2023-5

Re: RESOLUTION APPROVING A PROTOCOL AND LOCKOUT/TAGOUT REQUIREMENT FOR CONTRACTORS SERVICING THE SEWERAGE PUMPING STATION ON PARIS AVENUE.

WHEREAS, a protocol and procedure has been prepared pertaining to a lockout/tagout requirement for contractors performing service and repair work at the Rockleigh Sewerage Pumping Station on Paris Avenue in the form attached hereto as Exhibit A; and

WHEREAS, this procedure will meet certain regulatory requirements, including the Public Employees' Occupational Safety and Health Act and regulations adopted thereunder, as well as other regulations.

NOW THEREFORE BE IT RESOLVED by the Authority that the attached protocol and lockout/tagout requirement for contractors be and the same is hereby adopted and approved.

Dated: February 6, 2023

	Yes	No	Absent	Abstain
Cumiskey				
Pontone				
Schaffer				
Photiadis				
Feulner				
Mender (ALT)				
Hansen (ALT)				

I hereby certify that this is a true copy of the Resolution passed by the Governing Body at their meeting held on February 6, 2023.

MARCELLA GIAMPICCOLO, Secretary

RSA 2023-6

MOTION:

SECOND:

**ROCKLEIGH SEWERAGE AUTHORITY
County of Bergen
State of New Jersey**

#2023-6

Re: RESOLUTION ESTABLISHING INTEREST ON SERVICE CHARGES OF THE SEWERAGE AUTHORITY

WHEREAS, N.J.S.A. 40:14A-21 (hereinafter “the Statute”) provides that whenever a service charge of any sewerage authority pertaining to any parcel of real estate property has not been paid when due, that interest shall accrue and be due to the sewerage authority on the unpaid balance at the rate of one and one-half (1½%) percent per month until such service charge and the interest thereon shall be fully paid to the sewerage authority; and

WHEREAS, the Rockleigh Sewerage Authority desires to implement this late charge consistent with the provisions of the Statute.

NOW THEREFORE BE IT RESOLVED by the Rockleigh Sewerage Authority that whenever any service charge pertaining to any parcel of real property has not been paid as of the due date or within ten (10) days of the date thereof, that interest on such service charge shall accrue at the rate of one and one-half (1½%) percent per month; and

BE IT FURTHER RESOLVED that a copy of the within resolution shall be forwarded to the Collector of the Borough in accordance with the provisions of the Statute.

FRANK CUMISKEY, Chair

Dated: February 6, 2023

I hereby certify that this is a true copy of the Resolution passed by the Rockleigh Sewerage Authority at their meeting held on February 6, 2023.

MARCELLA GIAMPICCOLO, Secretary

Member	Yes	No	Absent	Abstain
Cumiskey				
Feulner				
Photiadis				
Pontone				
Schaffer				
Mender (Alt. 1)				
Hansen (Alt.2)				

At this time a Motion was offered by Mr. Pontone seconded by Mr. Schaffer to approve RSA Resolutions 2023-1 through 2023-6 as presented. The Roll Call vote was recorded as follows:

AYES: Cumiskey, Pontone, Schaffer

NAYS: None

ABSENT: Hansen, Feulner, Photiadis, Mender

ABSTAIN: None

The Motion passed.

MINUTE APPROVAL:

Minutes of the December 5, 2022 meeting were presented for approval. Motion offered by Mr. Pontone seconded by Mr. Schaffer to approve the meeting minutes of December 5, 2022 as presented. No discussion took place. All Members present voted in the affirmative to accept the December 5, 2022 minutes. The Motion passed.

OLD BUSINESS: None.

NEW BUSINESS: None.

FINANCIAL BUSINESS/ PAYMENT OF CLAIMS:

Resolution 2023-7 presented for consideration which was the Bill List for February 6, 2023. A Motion offered by Mr. Pontone, seconded by Mr. Cumiskey to approve the Bill List for February 6, 2023 representing the RSA contractual obligations in the amount of \$1,893.41. The Roll Call vote was recorded as follows:

AYES: Cumiskey, Pontone, Schaffer

NAYS: None

ABSENT: Hansen, Feulner, Photiadis, Mender

ABSTAIN: None

The Motion passed.

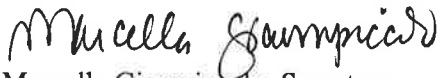
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The meeting was opened to the public by a Motion offered by Mr. Pontone, seconded by Mr. Schaffer. All Members present voted in the affirmative. The Motion passed. No public was present for the meeting. A Motion to close the meeting to the public was offered by Mr. Pontone seconded by Mr. Schaffer. All Members present voted in the affirmative. The Motion passed.

CORRESPONDENCE: None.

With no further business to come before the RSA, a Motion was offered by Mr. Pontone, seconded by Mr. Schaffer to adjourn the meeting. All Members present voted in the affirmative to adjourn the meeting. The Motion passed.

Respectfully submitted,



Marcella Giampiccolo, Secretary
Rockleigh Sewerage Authority